**NHS**

South Sefton Clinical Commissioning Group
Southport and Formby Clinical Commissioning Group

## NHS South Sefton CCG NHS Southport & Formby CCG Primary Care Commissioning Committee in Common– Part 1 Agenda

Date: Thursday 19th December 2019 10:00-11:00am

Venue: Almond Room, Family Life Centre, Ash Street, Southport, PR8 6JH

**Members**

| | | |
|---|---|---|
| Graham Bayliss | SS CCG Lay Member (Vice Chair) | GB |
| Alan Sharples | SS CCG Lay Member | AS |
| Helen Nichols | S&F CCG Lay Member | HN |
| Fiona Taylor | S&F SS CCG Chief Officer | FT |
| Martin McDowell | S&F SS CCG Chief Finance Officer | MMc |
| Jan Leonard | S&F CCG Director of Place (North) | JL |
| Brendan Prescott | S&F CCG Chief Nurse and Quality Lead | BP |
| Angela Price | S&F SS CCG Programme Lead Primary Care | AP |
| Alan Cummings | NHSE Senior Commissioning Manager | AC |

**Non- Voting Attendees:**

| | | |
|---|---|---|
| Dr Craig Gillespie | GP Clinical Representative | CG |
| Dr Kati Scholtz | GP Clinical Representative | KS |
| LMC Representative | | |
| Healthwatch Representative | | |
| Health & Well Being Representative | | |
| Jane Elliott | SSCCG Locality Manager | JE |
| Richard Hampson | SSCCG Primary Care Contracts Manager | RH |
| Colette Page | SS SFCCG Practice Nurse Lead | CP |

**Minutes**

| | | |
|---|---|---|
| Jacqueline Westcott | SSCCG Senior Administrator | JW |

| No | Item | Lead | Report | Receive/ Approve | Time |
|---|---|---|---|---|---|
| PCCiC19/110. | Apologies for absence | Chair | V | R | |
| PCCiC19/111. | Declarations of interest regarding agenda items | All | V | R | |
| PCCiC19/112. | IT Investments | PS | R | R | |
| PCCiC19/113. | Minutes of the previous meeting | Chair | R | A | |
| PCCiC19/114. | Action points from the previous meeting | Chair | R | R | |
| PCCiC19/115. | Report from Operational Group and Decisions made | AP | V | R | |
| PCCiC19/116. | PCN Update | CG/KS | V | R | |
| PCCiC19/117. | Healthwatch Issues | MK | V | R | |
| PCCiC19/118. | Primary Care Quality Dashboard | RH | R | R | |
| PCCiC19/119. | Performance | RH | R | R | |

South Sefton Clinical Commissioning Group
Southport and Formby Clinical Commissioning Group

| No | Item | Lead | Report | Receive/ Approve | Time |
|---|---|---|---|---|---|
| PCCiC19/120. | Key Issues log from previous meeting<br>Key Issues for current meeting | Chair | R | R | |
| PCCiC19/121. | Any Other Business<br><br>*Matters previously notified to the Chair no less than 48 hours prior to the meeting.* | Chair | V | A | |
| PCCiC19/122. | **Date of Next Meeting: 16th January 2020 10.00am-11.00am**<br><br>**Venue: 3rd Floor Board Room, Merton House, Stanley Road, Bootle, L20 3DL** | | | | |

## Primary Care Commissioning Committee in Common
## 19th December 2019

| **Agenda Item:** PCCCiC19/112 | **Author of the Paper:** |
|---|---|
| **Report date:** 19th December 2019 | Paul Shillcock<br>Primary Care Informatics Manager<br>Paul.Shillcock@imerseyside.nhs.uk<br>0151 317 8438 |

**Title:** Primary Care IT Programme Update

**Summary/Key Issues:** An update on the Primary Care IT programme across Southport & Formby

| **Recommendation**<br>The Primary Care Commissioning Committee is asked to note the content of the report. | Note | x |
|---|---|---|
| | Approve | |
| | Ratify | |

| **Links to Corporate Objectives** *(x those that apply)* | |
|---|---|
| x | To focus on the identification of QIPP (Quality, Improvement, Productivity & Prevention) schemes and the implementation and delivery of these to achieve the CCG QIPP target and to support delivery of financial recovery. |
| x | To progress Shaping Sefton as the strategic plan for the CCG, in line with the NHSE planning requirements set out in the "Five Year Forward View", underpinned by transformation through the agreed strategic blueprints and programmes and as part of the NHS Cheshire and Merseyside Healthcare Partnership. |
| x | To ensure that the CCG maintains and manages performance & quality across the mandated constitutional measures. |
| x | To support Primary Care Development through the development of an enhanced model of care and supporting estates strategy, underpinned by a complementary primary care quality contract. |
| x | To advance integration of in-hospital and community services in support of the CCG locality model of care. |
| | To advance the integration of Health and Social Care through collaborative working with Sefton Metropolitan Borough Council, supported by the Health and Wellbeing Board. |

| Process | Yes | No | N/A | Comments/Detail *(x those that apply)* |
|---|---|---|---|---|
| Patient and Public Engagement | | x | | |
| Clinical Engagement | x | | | |
| Equality Impact Assessment | x | | | |
| Legal Advice Sought | | x | | |
| Resource Implications Considered | x | | | |
| Locality Engagement | | | | |
| Presented to other Committees | | x | | |

| Links to National Outcomes Framework *(x those that apply)* | |
|---|---|
| x | Preventing people from dying prematurely |
| x | Enhancing quality of life for people with long-term conditions |
| x | Helping people to recover from episodes of ill health or following injury |
| x | Ensuring that people have a positive experience of care |
| x | Treating and caring for people in a safe environment and protecting them from avoidable harm |

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**Informatics Merseyside**

# Southport & Formby CCG
# Project Highlight Reports
## October  2019

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## Informatics Merseyside

| Digital Exemplars SFCCG | RAG Status |
|---|---|
| Executive Lead: **Bernadine Lynam**  Organisation**: SFCCG**  Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Chris Pugh**  Start Date: **01 April 2019**  Planned End Date: **31 March 2020** | |

| Milestone | Status |
|---|---|
| Engagement Commenced | Complete |
| Roll Out | In Progress |

### Overarching

The aim of this project is to work with a small number of sites across Southport And Formby CCG (SFCCG) who are willing to fast track the uptake of digital projects, to trial new software and innovations and to optimise aspects of their digital practices. Two practices have agreed to be digital exemplar sites.

Overall progress to date is as follows for both Practices:
- eConsult: Implemented at (12/11/18) and (08/10/18)
- Website Development: Implemented (26/06/19)
- Lloyd George Digitisation: In Progress
- Rightfax: In Progress

### Progress Reporting Period: 27 September 2019 – 25 October 2019

**Practice 1:**
**Lloyd George Digitisation:** Further contact made by Egton to arrange boxing start date on 17 October 2019
**Rightfax:** Practice in process of having Rightfax set up, update expected by 29 November 2019

**Practice 2:**
**Lloyd George Digitisation**: IM Primary Care Business Change Manager still in discussions about practice participation in Lloyd George Digitisation.
**Rightfax: P**ractice Manager  logging a job for Rightfax set up as of 22 October 2019. Update expected by 29 November 2019

| Key Issues | Score |
|---|---|
| None to Report | |
| **Key Risks** | **Score** |
| None to Report | |

**Report Date:** 25 October 2019

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# Docman Migration

| | | | RAG Status |
|---|---|---|---|
| Executive Lead: **Paul Shillcock** | Organisation: **SSCCG & SFCCG** | Programme Manager: **Ryan Lomax** | **Amber** |
| Project Manager: **Mark Grogan** | Start Date: **06 June 2017** | Planned End Date: **29 November 2019** | |

| Milestone | Status |
|---|---|
| Emis to upload data | In Progress |
| Validate document migration | Planned |
| Docman migration process: | In Progress |
| Docman migration process : | In Progress |

## Overarching

The aim of this project is to migrate SSCCG and SFCCG practices using Docman (electronic document management system) to EMIS Workflow Manager to manage patient correspondence directly into the electronic patient record.

Blundellsands Docman import is now complete, import validation to take place on 30 October 2019.

During this reporting period EMIS have identified an issue with importing St Mark's Data. This has been escalated internally within EMIS and is currently under investigation

## Progress Reporting Period: 27 September 2019 – 29 October 2019

**Practice 1**
Docman data extraction took place on 17 October 2019.
Location of the Docman data was sent to EMIS on 18 October 2019 for upload
EMIS to upload the data during November 2019.
**Practice 2**
EMIS confirmed Docman data import completed on 17 October 2019.
Docman import validation has been booked for 30 October 2019.
Once completed next steps will be to inform IM Technical Services to remove any redundant Docman servers.
**Practice 3**
Space was made available on the Docman server. Data conversion completed on 01 October 2019. EMIS identified reported timeout issues on 15 October 2019 whilst importing the Docman data. EMIS have escalated internally to the EMIS Data Migrations Services (DMS) Solutions Team. Update is expected by the end of October 2019.

| Key Issues | Score |
|---|---|
| File format issues have delayed all remaining Docman migrations. | 6 |

| Key Risks | Score |
|---|---|
| Network issues could cause delays when transferring data. | 6 |

**Report Date:** 29 October 2019

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## eConsult SSCCG and SFCCG

| | RAG Status |
|---|---|
| Executive Lead: **Paul Shillcock**   Organisation**: SSCCG, SFCCG**   Programme Manager: **Ryan Lomax**<br>Project Manager: **Chris Pugh**   Start Date: **09 January 2018**   Planned End Date: **30 March 2020** | **Green** |

| Milestone | Status |
|---|---|
| Wider Roll Out Phase | In Progress |
| Increase Utilisation Sessions | In Progress |

### Overarching

The aim of this project is to implement the online consultation tool 'eConsult' across South Sefton CCG (SSCCG) and Southport and Formby CCG (SFCCG).

eConsult has been procured by SSCCG and SFCCG and is offered to practices for a period of two years from go live date.

To date there are 26 practices live with four currently in the process of going live. 7321 eConsults submitted and an estimated 4848 appointments saved.

Engagement and implementation is progressing.

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Data Protection Impact Assessment (DPIA) completion delayed. Pending response from eConsult. Response expected by 30 November 2019 .

26 practices in Sefton are now live with eConsult, four practices currently in process of going live.
One practice has an overview scheduled with Informatics Merseyside (IM) Project Manager, the remaining 14 either on hold or unresponsive.

Engagement from both Informatics Merseyside and eConsult is ongoing with the remaining practices to arrange Go-Live dates.

**Key Next Steps**
- IM to contact the remaining 14 practices to facilitate Go-Live dates by 30 March 2020
- DPIA to be completed by Key Stakeholders by 29 November 2019

| Key Issues | Score |
|---|---|
| None to Report | |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

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## Informatics Merseyside

| Envisage Screen and Automated Arrivals Installation | RAG Status |
|---|---|
| Executive Lead: **Paul Shillcock**    Organisation**: SSCCG and SFCCG**    Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Chris Pugh**    Start Date: **18 April 2019**    Planned End Date: **29 November 2019** | |

| Milestone | Status |
|---|---|
| Initial Project Mandate Meeting | Complete |
| Practice demand for system identified | Complete |
| Manage Egton installation of systems | In Progress |

### Overarching

The aim of this project is to install Envisage Screens and Automated Arrivals (AA) kiosks into GP Practices in South Sefton and Southport and Formby CCG's.

Key benefits include targeted communication to patients and quicker arrival times for patients.

Egton continue to liaise with practices to install and configure solutions.

One practice currently on hold with a solution being worked on.

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Project Planned end date extended to accommodate a delay in installation of solutions in on hold practices.

Egton are continuing to liaise with practices to arrange installation and configuration of Automated Arrivals and Envisage Screens. All practices have now had a solution installed and configured or have an installation and configuration date planned.

**Key next steps**
- Installation of remaining five solutions by 29 November 2019
- Configuration of all solutions by Egton Engineers by 29 November 2019

| Key Issues | Score |
|---|---|
| None to Report | |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

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## Informatics Merseyside

| Integrated Care Teams | RAG Status |
|---|---|
| Executive Lead: **Peter Chamberlain**    Organisation**: All Partner Organisations**    Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Rachel Grainger**    Start Date: **01 October 2018**    Planned End Date: **21 December 2019** | |

| Milestone | Status |
|---|---|
| Highly Productive Agile working | In Progress |
| Video conferencing | In Progress |
| Cross org tasks operational | In Progress |
| MDT case record projection | In Progress |
| Patient held record active | Planned |
| Common e-referral pathway | Planned |

### Overarching

The aim of this project is to review current processes within the 16 ICT's across Sefton and Liverpool . The objective is to improve the MCFT Diagnostic Score identifying areas for service improvement to provide highly functional IM&T facilitation. Progress continues to be made across all relevant work streams in line with meeting the targeted diagnostic score improvement. This includes EMIS system functionality, Agile working, SKYPE, MDT operations, and Community Data Sharing. Admin access within the new sharing agreement has been escalated for further review.

### Progress Reporting Period: 26 September 2019 – 25 October 2019

**EMIS Cross Organisational Functionality**
Position paper for EMIS Functionality has been produced and presented to MCFT Digital Operations Working Group

Outbound Documents activated for Community Services, communications have been shared with GP Practices. Training support for Integrated Care Teams to use for MDT Discharge summaries to scheduled by end November 2019

SOP for EMIS Task management in Community is currently being piloted with developed to support use of Tasks. A pilot with two District Nurse teams is now complete. Wider rollout scheduled around training resource .

**EMIS Community Data Sharing for ICT**
Revised agreement approved by LMC. Full record sharing for all registered health and care professionals.

Activation at each GP Practice is underway with 119 of 124 practices having activated the agreement

**Hub Video Conferencing -Skype4Business**
Skype for Business has been rolled out to all of the 16 ICT's Admin Clerks and Coordinators across Sefton and Liverpool for use as an alternative meeting tool. .

**Report Date:** 25 October 2019

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## Informatics Merseyside

| Integrated Care Teams | RAG Status |
|---|---|

| | | | |
|---|---|---|---|
| Executive Lead: **Peter Chamberlain** | Organisation**: All Partner Organisations** | Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Rachel Grainger** | Start Date: **01 October 2018** | Planned End Date: **21 December 2019** | |

| Milestone | Status |
|---|---|
| Highly Productive Agile working | In Progress |
| Video conferencing | In Progress |
| Cross org tasks operational | In Progress |
| MDT case record projection | In Progress |
| Patient held record active | Planned |
| Common e-referral pathway | Planned |

### Overarching

The aim of this project is to review current processes within the 16 ICT's across Sefton and Liverpool . The objective is to improve the MCFT Diagnostic Score identifying areas for service improvement to provide highly functional IM&T facilitation. Progress continues to be made across all relevant work streams in line with meeting the targeted diagnostic score improvement. This includes EMIS system functionality, Agile working, SKYPE, MDT operations, and Community Data Sharing. Admin access within the new sharing agreement has been escalated for further review.

### Progress Reporting Period: 26 September 2019 – 25 October 2019

**MDT Case Record Projection**
Site Surveys of each site has taken place

Trust Strategy for Video Conferencing/AV Equipment is currently under review
IM currently engaging with MCFT about the implementation of Avocor Screens

**MCFT Agile Working**
Agile Devices have been deployed services as part of the Paperlight Programme.
Sefton Community Matrons deployment is was completed 04 October 2019

**Local Authority System Access**
Sefton issues have now been resolved and successful testing complete.
Liverpool staff to be allocated the Local Authority VPN tokens

| Key Issues | Score |
|---|---|
| Shared record access for administrative roles in ICT's will be reduced with the new sharing agreement | 9 |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

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| Intermediate Care Service – Chase Heys | RAG Status |
|---|---|
| Executive Lead: **Paul Shillcock**  Organisation**: SFCCG**  Programme Manager: **Ryan Lomax**  Project Manager: **Gavin Baron**  Start Date: **16 April 2019**  Planned End Date: **29 November 2019** | **Green** |

| Milestone | Status |
|---|---|
| Complete Sharing agreement | In Progress |
| Local Medical Committee approval | Planned |

### Overarching

The aim of this project is to identify a solution to allow the a GP practice to provide Intermediate Care to the patients at Chase Heys on behalf of Southport and Formby (SFCCG).

Patient clinical information/system options appraisal report has now been shared with SFCCG Primary Care Support Manager.

Sharing agreement and DPIA for Intermediate Care Service has been reviewed and is in the process of being amended before being submitted to the Local Medical Committee for approval.

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Sharing agreement and DPIA for Intermediate Care has been discussed with the Practice Manager and reviewed by the Lead GP.

This is in the process of being amended and will be then returned to the service for sign off by 01 November 2019.  This will then be submitted to Local Medical Committee for approval.

Training schedule will be arranged with the service as required.

| Key Issues | Score |
|---|---|
| None to Report | |
| **Key Risks** | **Score** |
| None to Report | |

**Report Date:** 25 October 2019

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## Lloyd George Digitisation SFCCG

| RAG Status |
| :---: |
| **Green** |

| Executive Lead: **Paul Shillcock** | Organisation: **SFCCG** | Programme Manager: **Ryan Lomax** |
| :--- | :---: | :--- |
| Project Manager: **Chris Pugh** | Start Date: **04 February 2019** | Planned End Date: **31 March 2020** |

| Milestone | Status |
| :--- | :--- |
| Pilot Phase and Approach | In Progress |
| Wider Phase and Approach | In Progress |
| DPIA completed and sent to practices | Complete |

### Overarching

The aim of this project is to support the roll out of digitisation of paper based Lloyd George records across Southport & Formby CCG (SFCCG).

Egton procured to deliver and project manage the pilot phase of the project. One practice in initial quote for pilot in SFCCG.

Funding secured to deploy digitisation to a further 19 practices across SFCCG.

Wider project will be delivered in a phased approach.

### Progress Reporting Period: 27 September 2019 – 25 October 2019

**Pilot Roll Out:**
The pilot practice has now had its records scanned, limited number of additional files to be scanned pending sign off and upload to EMIS Web.

**Wider Roll Out:**
- Seven practices in process of packing records to be sent to scanning centre.
- Two practices currently have records at the scanning centre, waiting to be scanned.
- Two practices have their scanning completed with issue logs and USB sticks in process of being sent to practices.

This reporting period It was agreed by Egton that extra quality checks were no longer necessary. As a result scanning is now running quicker and more efficiently.

| Key Issues | Score |
| :--- | :--- |
| None to Report | |
| **Key Risks** | **Score** |
| None to Report | |

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| Queens Court TPP and Emis Web Information Sharing | RAG Status |
|---|---|
| Executive Lead: **Paul Shillcock**  Organisation: **SFCCG**  Programme Manager: **Ryan Lomax**  Project Manager: **Mark Grogan**  Start Date: **04 September 2019**  Planned End Date: **30 December 2019** | **Green** |

| Milestone | Status |
|---|---|
| Scope out IG requirements | Complete |
| Facilitate DPIA assessment & LMC sign off | In Progress |
| LMC sign off sharing agreement | Planned |
| LMC and SFCCG to agree SOP | Planned |
| Communications to GP Practices | Planned |
| Go live | Planned |

## Overarching

The aim of this project is to enable bidirectional data sharing between Southport and Formby GP Practices using EMIS Web and Queens Court Hospice using TPP System One and to ensure the relevant Information Governance (IG) requirements are in place
Data Protection Impact Assessment (DPIA) pending completion. Completion expected by 31 October 2019. DPIA will then be reviewed by IM Primary Care IG Lead and IM IT Security Team .

## Progress Reporting Period: 27 September 2019 – 25 October 2019

Queens Court IT Lead has confirmed receipt of DPIA. They informed the IM Project Manager on 01 October 2019 that they are waiting for the Queens Court Caldicott Guardian to return from annual leave to complete DPIA. This is expected to be completed by 31 October 2019.

DPIA to be reviewed by IM Primary Care IG Lead, then shared with IM IT Security Team for review to identify any technical security issues. This is expected by November 2019

IM Primary Care IG Lead will create an Information Sharing Agreement (ISA) as sharing is bidirectional, all parties need to approve, the ISA will be sent to Sefton Local Medical Council (LMC) and Queens Court for approval. This is expected November 2019.

| Key Issues | Score |
|---|---|
| None to Report | |
| Key Risks | Score |
| None to Report | |

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| Transfer of Care – Discharge Summaries | RAG Status |
|---|---|
| Executive Lead: **Jon Devonport**    Organisation: **LCCG, SSCCG and SFCCG**    Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Gavin Baron**    Start Date: **20 August 2018**    Planned End Date: **31 January 2020** | |

| Milestone | Status |
|---|---|
| Practices receive e-correspondence | In Progress |
| Practice engagement for Paperfree | In Progress |
| Practice assurance work | In Progress |
| Turn off Paper for Practices | In Progress |

## Overarching

The aim of this project is to support practices across LCCG, SSCCG and SFCCG to receive e-Correspondence by Message Exchange for Social Care and Health (MESH)  from service providers. This will enable a paperfree discharge process.

This will be delivered as a staged approach across the different providers as and when they have met the required assurance criteria.

SSCCG and SFCCG practices are continuing to meet with IM Development Co-ordinators to sign off assurance work to go paperfree from all providers. LCCG practices will have paper turned off when their providers are ready to proceed.

## Progress Reporting Period: 27 September 2019 – 25 October 2019

**Liverpool CCG (LCCG)**
LCCG GP practices are continuing to be reviewed for their assurance processes with a view to providers being approved to go paperfree.

**South Sefton CCG (SSCCG) and Southport and Formby CCG (SFCCG)**
SSCCG and SFCCG GP practices are continuing to go through the same assurance work that LCCG GP practices undertook for going paperfree. Further communication from IM regarding provider status will be distributed to all practices by 01 November 2019.

| Key Issues | Score |
|---|---|
| Alder Hey continue with further development on their system. | 6 |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

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## Informatics Merseyside

| CoIN Bearer Upgrades | | | RAG Status |
|---|---|---|---|
| Executive Lead: **Lawrence McBride** | Organisation**: All Partner Organisations** | Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Steve Webster** | Start Date: **01 January 2019** | Planned End Date: **30 November 2019** | |

| Milestone | Status |
|---|---|
| Sites identified for bearer and bandwidth upgrades simultaneously | Complete |
| Procurement | Complete |
| Bearer/Bandwidth upgrade executed by VMB | In Progress |
| Check upgrades applied & functional | In Progress |
| Final testing and sign off upgrades | In Progress |

### Overarching

The aim of this project will allow bandwidth upgrades for sites from 10MB to 30MB with a very favourable cost envelope as the router is not being replaced.

Progress is steady with no negative impact to site connectivity.

### Budget

| Total Allocated Budget | £159,900 |
|---|---|
| Total Spent This Period | £0 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Approximately 95% of the bearer upgrades have been completed.

Current estimates are for completion by the end of October for upgrades – final testing and sign off will take till end of November 2019 at which point the project can be closed.

Mersey Care have been sent a paper outlining recommended sites for upgrade to improve service delivery.

Multiple meetings have been held with Virgin Media Business (VMB) over billing and amended bills should be available soon with the correct information on them.

Separate bills are being sent to reflect FYI 2017/18 costs and 2018/19 to make Partner understanding easier.

| Key Issues | Score |
|---|---|
| Billing of the upgrades has not been consistent and is being addressed by IM with Virgin Media. | 4 |

| Key Risks | Score |
|---|---|
| Sites with 'last mile' connections that Virgin rent from other providers take slightly longer to co-ordinate so there may be delays. | 9 |

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| Cyber Essentials + | RAG Status |
|---|---|
| Executive Lead: **Mark Williams**   Organisation**: All Partner Organisations**   Programme Manager: **Ryan Lomax**<br>Project Manager: **N/A**   Start Date: **01 January 2019**   Planned End Date: **30 March 2020** | **Green** |

| Milestone | Status |
|---|---|
| IT Health Dashboard Installation | Complete |
| OS Forensics Installation | Complete |
| ManageEngine Event Log Analyser | In Progress |
| CE+ Certification Obtained | In Progress |

### Overarching

Overall project aim is to obtain Cyber Essentials Plus (CE+) certification as advised by NHS Digital.

A number of security solutions have been procured and installed to support accreditation and ongoing security investigations.

Penetration testing is now scheduled.

### Budget

| Total Allocated Budget | £63,135.40 |
|---|---|
| Total Spent This Period | £30,635.40 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

ManageEngine Event Log analyser – Awaiting decision to purchase. Progress is dependent on installation and configuration of Network attached Storage (NAS) boxes to collect and analyse logs, this is currently ongoing.

**Cyber Essentials + Progress**

NHS Digital have commissioned MTI technologies (security solutions provider) to carry out the CE+ Penetration test on all partner organisations.

MTI Technologies confirmed the penetration test is to take place from 13 November 2019 through to 16 December 2019. However this has now been rescheduled to end of November 2019.

| Key Issues | Score |
|---|---|
| None to Report | |
| **Key Risks** | **Score** |
| None to Report | |

**Report Date:** 25 October 2019

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| **Data Centre Core Network Upgrade** | **RAG Status** |
|---|---|

| Executive Lead: **Lawrence McBride** | Organisation**: All Partner Organisations** | Programme Manager: **Ryan Lomax** | **Green** |
|---|---|---|---|
| Project Manager: **Steve Webster** | Start Date: **01 January 2019** | Planned End Date: **31 March 2020** | |

| Milestone | Status |
|---|---|
| Review/finalise Design Core with BT | In Progress |
| Procure through CCS Framework | In Progress |
| Installation/configuration of hardware | In Progress |
| Testing of connectivity | In Progress |
| Migrate connection/services to new Core | In Progress |

### Overarching

The aim of this project is to upgrade to new, modular Core Network devices capable of expansion in both number of connections and bandwidth.

Currently at design stage with a decision to be made on hardware for Core Switches.

### Budget

| Budget | |
|---|---|
| Total Allocated Budget | £360k (estimated) |
| Total Spent This Period | £0.00 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

A hardware strategy has been proposed that presents the adoption of the Cisco Nexus 95xx switches as devices to make up the core of the network infrastructure.

An architecture concept document has been produced, reviewed and the outline approach for hardware agreed. The next stage is to complete a formal High Level Design (HLD) based on the proposed architecture.

BT will provide technical resource during the design phase.

Budget at this time is unknown until the design is finalised but an ETTF bid for £360k is in place.

| Key Issues | Score |
|---|---|
| None to Report | |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

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## IPT for GPs

**RAG Status**

| | | |
|---|---|---|
| Executive Lead: **Lawrence McBride** | Organisation: **All Partners** | Programme Manager: **Ryan Lomax** |
| Project Manager: **Steve Webster** | Start Date: **01 January 2018** | Planned End Date: **March 2020** |

**Amber**

| Milestone | Status |
|---|---|
| The MiCollab infrastructure build | Complete |
| Call centres builds on MiCollab | In Progress |
| Pilot site installation and testing | In Progress |
| Roll-out planning for all GP Practices | In Progress |

### Overarching

The aim of this project is to provide independent and scalable voice infrastructure for GP Practices. The Mitel Voice Business (MiVB) platform is now in production and Practices being scheduled for migration to MiVB on a rolling basis.

There are ongoing discussions with between the CCG and Practices around costs for the use of MiVB but the IM focus is on leveraging MiVB functions and implementing the Red Box call recording platform.

### Budget

| | |
|---|---|
| Total Allocated Budget | £300,000.00 |
| Total Spent This Period | £433,426.67 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Voice and Data (V&D) have provided indicative costs for an MiVB deployment at several Practices. Confirmation has been received from some initial practices that they wish to proceed with installation of MiVB. The call centre has been built and will be deployed week commencing 28 October 2019.

The IM service framework for Mitel has been approved and can be used as a cost model going forward. This framework will be used to provide indicative and final costs for MiVB deployments

Early engagement has been made with Training Services to develop a training plan for practices requiring formal training and supporting wider MiVB rollout. Details on planned installation dates will be forwarded to Training Services in due course to ensure joined-up working during the MiVB deployment stage(s).

Call recording functionality needs to be incorporated into the MiVB platform using Red Box. A dialogue between IM, $O_2$, Mitel, BT and Red Box is ongoing to expedite its implementation.

**Report Date:** 25 October 2019

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## Informatics Merseyside

| IPT for GPs | RAG Status |
|---|---|
| Executive Lead: **Lawrence McBride**    Organisation**: LCCG**    Programme Manager: **Ryan Lomax** | **Amber** |
| Project Manager: **Steve Webster**    Start Date: **01 January 2018**    Planned End Date: **March 2020** | |

| Milestone | Status |
|---|---|
| The MiCollab infrastructure build | Complete |
| Call centres builds on MiCollab | In Progress |
| Pilot site installation and testing | In Progress |
| Roll-out planning for all GP Practices | In Progress |

### Overarching

The aim of this project is to provide independent and scalable voice infrastructure for GP Practices. The Mitel Voice Business (MiVB) platform is now in production and Practices being scheduled for migration to MiVB on a rolling basis.

There are ongoing discussions with between the CCG and Practices around costs for the use of MiVB but the IM focus is on leveraging MiVB functions and implementing the Red Box call recording platform.

### Budget

| | |
|---|---|
| Total Allocated Budget | £300,000.00 |
| Total Spent This Period | £433,426.67 |

| Key Issues | Score |
|---|---|
| GP Practices require call recording functionality from MiVB as a priority. There is an active dialogue between IM, $O_2$, Mitel, BT and Red Box to expedite the introduction of the service on the MiVB platform | High |

| Key Risks | Score |
|---|---|
| GP surgeries may fall out of contract with voice vendors and services lost. (R-002) | 5 |
| GP Practices will need to have training on using the Mitel Platform. (R-010) | 4 |

**Report Date:** 25 October 2019

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## Informatics Merseyside

| Virtualisation Of Legacy Applications | | | RAG Status |
|---|---|---|---|
| Executive Lead: **Steven Parker** | Organisation**: All Partner Organisations** | Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Martin Womack** | Start Date: **July 2019** | Planned End Date: **TBC** | |

| Milestone | Status |
|---|---|
| Testing | In Progress |
| Funding Allocation | In Progress |
| External Consultancy | Planned |
| Deployment | Planned |

### Overarching

The aim of this project is to virtualise legacy applications ensuring compatibility/ increased stability for use with the latest windows operating systems.

App-V is currently being tested as a potential solution.

### Budget

| Total Allocated Budget | £20k |
|---|---|
| Total Spent This Period | £1,500 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

External consultancy has produced a successful solution in initial pilot testing.

Wider testing is currently underway to prove solution is viable with planned applications.

Further consultancy is expected to commence November 2019.

| Key Issues | Score |
|---|---|
| None to Report | |
| **Key Risks** | **Score** |
| None to Report | |

**Report Date:** 25 October 2019

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## **Informatics Merseyside**

| **Migration from MS Windows Server 2008 - CCGs and Shared Services** | **RAG Status** |
|---|---|
| Executive Lead: **Michael Keating**   Organisation: **All Partner Organisations**   Programme Manager: **Robert Ithell** | **Green** |
| Project Manager: **John Billington**   Start Date: **08 November 2018**   Planned End Date: **14 January 2020** | |

| Milestone | Status |
|---|---|
| Project plan completed | Complete |
| Completed baseline data for system | Complete |
| Systems decommissioned / migration | In Progress |

### Overarching

The aim of this project is to mitigate risk as Microsoft will be officially ending its support for Windows Server 2008r2 on 14 January 2020.

All instances of the server OS or older, will need to be replaced / decommissioned. Microsoft will no longer develop or release security patches for the operating system.

Migration is ongoing.

### Budget

| | |
|---|---|
| Total Allocated Budget | £30k |
| Total Spent This Period | £0k |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

**Previous Activity**
Project group setup and project governance setup
Scope altered to include systems with MS Windows Server 2003
Security Risk Assessment complete, Completed baseline for systems

**In period**
Liaising with System owners, Third party suppliers to obtain quotes
Engaging with Third parties and teams within Informatics Merseyside (IM) to complete planned migrations.
Engaged with Windows 10 deployment to assist with GP servers
Four Servers completed / 114 Total servers completed

**Next steps**
Liaise with system owners / system vendors, Identify systems that may not be competed in time

| Key Issues | Score |
|---|---|
| None to Report | |
| **Key Risks** | **Score** |
| None to Report | |

**Report Date:** 28 October 2019

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**Informatics Merseyside**

## OpenNET ICE (ETTF)

| | | | RAG Status |
|---|---|---|---|
| Executive Lead: **Jon Devonport** | Organisation**: All Partner Organisations** | Programme Manager: **Steven Murray** | **Green** |
| Project Manager: **LCL/LUHFT** | Start Date: **01 January 2019** | Planned End Date: **31 March 2020** | |

| Milestone | Status |
|---|---|
| Implementation Agreement (LUHFT) | In Progress |
| Single requesting process developed | Not Started |
| Removal of Aintree ICE from practices | Not Started |
| Implement OpenNet to GP practices | Not Started |
| Whiston ICE view within RLBUHT ICE | Not Started |
| RLBUHT ICE view within Whiston ICE | Not Started |

### Overarching

The aim of this project is to implement OpenNet ICE to create a single view of pathology across 6 local laboratory locations for all 133 LCCG and SCCG GP practices and all community services.
To provide a reduction in duplicate tests, re-occurring license costs and a reduction in hardware and support overheads.

### Budget

| | |
|---|---|
| Total Allocated Budget | £72,225.00 |
| Total Spent This Period | £72,225.00 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Liverpool University Hospitals Foundation Trust (LUHFT) & Liverpool Clinical Laboratories (LCL) have agreed to lead on the implementation and project deliverables. Agreement was reached with Whiston Lab to share their ICE system via OpenNet in August 2019.

Funding for delivery will now be directly transferred to LCL so they can appoint a Project Manager to begin the implementation.

Aintree laboratory plans to be using Telepath and Labcomm have moved to end of Q3, Aintree ICE has been de-scoped from the ICE OpenNet requirements as their report will now be added to RLBUHT ICE post this transition.

IM Interoperability Manager is confirming a start date for implementation with LCL.

| Key Issues | Score |
|---|---|
| Assurance required for LUHFT that any additional infrastructure, hosting or licences costs not foreseen will not be invoiced to them if above the ETTF monies. | 2 |

| Key Risks | Score |
|---|---|
| Agreement of future licencing model needs to be agreed across all stakeholders. | 2 |

**Report Date:** 28 October 2019

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## Informatics Merseyside

| SAN Refresh - Mere Lane | RAG Status |
|---|---|
| Executive Lead: **Steven Parker** · Organisation**: All Partner Organisations** · Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Martin Womack** · Start Date: **01 January 2019** · Planned End Date: **31 March 2020** | |

| Milestone | Status |
|---|---|
| SAN Installation | Complete |
| SAN Migration/ Replication | Complete |
| Old SAN Decommissioning | Complete |
| Backup Solution Design Sign Off | In Progress |
| Backup Solution Procurement | Planned |

### Overarching

The aim of this project is to perform a refresh of Storage Area Network (SAN) at Mere Lane Data Centre to increase capacity and reliability.

### Budget

| | |
|---|---|
| Total Allocated Budget | £602,000 excluding VAT |
| Total Spent This Period | £454,000 excluding VAT |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

New servers commissioned in Aimes, older Aimes servers relocated to Mere Lane. Server installation process complete.

Disaster Recovery (DR) replication reconfigured, in sync and complete.

There has been a delay of the backup solution paper by the third party consultant due to various reasons. The paper is now due by the end of October 2019.

Once the backup solution paper has been provided, it will be reviewed by the internal Technical Architect team before next steps are agreed.

| Key Issues | Score |
|---|---|
| None to Report | |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

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**NHS**
**Informatics Merseyside**

| Share2Care (ETTF) | | **RAG Status** |
|---|---|---|
| Executive Lead: **Jon Devonport** — Organisation**: All Partner Organisations** — Programme Manager: **Michael Bland** | | **Green** |
| Project Manager: **N/A** — Start Date: **01 January 2019** — Planned End Date: **31 March 2020** | | |

| Milestone | Status |
|---|---|
| MIG Invoice/Contracts | Complete |
| EMIS to e-Xchange context launch | In Progress |
| MCT Community to e-Xchange | In Progress |
| MCT Mental Health to e-Xchange | In Progress |

### Overarching

The aim of this project is to utilise Share2Care funding to publish Primary Care, Community and Mental Health information into e-Xchange; and provide access to e-Xchange for Primary Care, Community and Mental Health.

Mid Mersey Local Medical Council (LMC) approved Share2Care Sharing Agreement on 01 July 2019.

### Budget

| | |
|---|---|
| Total Allocated Budget | £1,000,000 |
| Total Spent This Period | £610,000 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Medical Interoperability Gateway (MIG) contracts have been introduced across Cheshire & Merseyside for Two years. Liverpool / Sefton / Southport and Formby Primary Care information is now available viewable in e-Xchange (350 record accesses to date).

Mid Mersey Local Medical Council (LMC) approved Share2Care Sharing Agreement on 01 July 2019. Implementation underway across Knowsley CCG, Share2Care Team progressing with Halton, St Helens and Warrington CCG.

Project meeting series set-up with Mersey Care, Share2Care Team and Informatics Merseyside (IM) to review MCFT priorities and technical deliverables.

Head of Development services producing a paper for MCT Digital Programme Board to outline the Share2Care programme position with recommendations for implementation.

| Key Issues | Score |
|---|---|
| Cheshire CCG's reluctant to sign MIG contracts due to conflicting Graphnet approach | 4 |

| Key Risks | Score |
|---|---|
| EMIS to e-Xchange context launch not yet available with Forcare | 4 |

**Report Date:** 28 October 2019

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**Informatics Merseyside**

| **SCCG Windows 10 & Kit Replacement Project** | **RAG Status** |
|---|---|
| Executive Lead: **Bernadine Lynam**  Organisation**: SSCCG/SFCCG**  Programme Manager: **Rob Ithell** | **Green** |
| Project Manager: **Stuart Reading**  Start Date: **10 December 2018**  Planned End Date: **13 September 2019** | |

| Milestone | Status |
|---|---|
| Secure Funding & Order Equipment | Complete |
| Complete Pilot Phase | Complete |
| Windows 10/Associated Kit Refresh | In Progress |

### Overarching

The aim of this project is to undertake the migration of all current South Sefton CCG (SSCCG) and Southport & Formby CCG (SFCCG) GP Windows 7 operating systems to Windows 10.

The SCCG GP PC estate totals approx. 860 PC's of which approx. 500 PC's will be replaced with new Windows 10 PC's and the remaining machines will be upgraded to Windows 10.

Project is approximately 80% complete.

### Budget

| | |
|---|---|
| Total Allocated Budget | |
| Total Spent This Period | |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

The Windows 10 migration and associated kit refresh is now complete. There are three SSCCG practices still awaiting Windows 10 migration but until the Docman incompatibility issue is resolved this cannot take place.

Practices successfully migrated in the last period: None

Practice migrations currently in-progress: None

Practice migrations to be scheduled for the next period: Blundellsands Surgery

PC's migrated so far: approximately 691

Project Complete: approx. 80%

| Key Issues | Score |
|---|---|
| None | |
| **Key Risks** | **Score** |
| Two practices not migrated due to Docman incompatibility issue | 10 |

**Report Date:** 25 October 2019

**NHS**
**South Sefton**
**Clinical Commissioning Group**

## Primary Care Commissioning Committee in Common 19th December 2019

| | |
|---|---|
| **Agenda Item:** PCCCiC 19/112 | **Author of the Paper:** |
| **Report date:** 19th December 2019 | Paul Shillcock<br>Primary Care Informatics Manager<br>Paul.Shillcock@imerseyside.nhs.uk<br>0151 317 8438 |

**Title:** Primary Care IT Programme Update

**Summary/Key Issues:** An update on the Primary Care IT programme across South Sefton

**Recommendation**
The Primary Care Commissioning Committee is asked to note the content of the report.

| | |
|---|---|
| Note | x |
| Approve | |
| Ratify | |

| **Links to Corporate Objectives** *(x those that apply)* | |
|---|---|
| x | To focus on the identification of QIPP (Quality, Improvement, Productivity & Prevention) schemes and the implementation and delivery of these to achieve the CCG QIPP target and to support delivery of financial recovery. |
| x | To progress Shaping Sefton as the strategic plan for the CCG, in line with the NHSE planning requirements set out in the "Five Year Forward View", underpinned by transformation through the agreed strategic blueprints and programmes and as part of the NHS Cheshire and Merseyside Healthcare Partnership. |
| x | To ensure that the CCG maintains and manages performance & quality across the mandated constitutional measures. |
| x | To support Primary Care Development through the development of an enhanced model of care and supporting estates strategy, underpinned by a complementary primary care quality contract. |
| x | To advance integration of in-hospital and community services in support of the CCG locality model of care. |
| | To advance the integration of Health and Social Care through collaborative working with Sefton Metropolitan Borough Council, supported by the Health and Wellbeing Board. |

| Process | Yes | No | N/A | Comments/Detail *(x those that apply)* |
|---|---|---|---|---|
| Patient and Public Engagement | | x | | |

| Process | Yes | No | N/A | Comments/Detail *(x those that apply)* |
|---|---|---|---|---|
| Clinical Engagement | x | | | |
| Equality Impact Assessment | x | | | |
| Legal Advice Sought | | x | | |
| Resource Implications Considered | x | | | |
| Locality Engagement | | | | |
| Presented to other Committees | | x | | |

| **Links to National Outcomes Framework** *(x those that apply)* | |
|---|---|
| x | Preventing people from dying prematurely |
| x | Enhancing quality of life for people with long-term conditions |
| x | Helping people to recover from episodes of ill health or following injury |
| x | Ensuring that people have a positive experience of care |
| x | Treating and caring for people in a safe environment and protecting them from avoidable harm |

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# South Sefton CCG
# Project Highlight Reports
## October 2019

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## Informatics Merseyside

| **Digital Exemplars SSCCG** | | | **RAG Status** |
|---|---|---|---|
| Executive Lead: **Bernadine Lynam** | Organisation**: SSCCG** | Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Chris Pugh** | Start Date: **01 April 2019** | Planned End Date: **31 March 2020** | |

| Milestone | Status |
|---|---|
| Engagement Commenced | Complete |
| Roll Out | In Progress |

### Overarching

The aim of this project is to work with a number of sites across South Sefton CCG (SSCCG) who are willing to fast track the uptake of digital projects, to trial new software and innovations and to optimise aspects of their digital practices.

1 network (eight practices), and 2 further indivisual practices have agreed to be Digital Exemplar sites.

Work is progressing to implement the following:
• Lloyd George Digitisation
• eConsult
• Website Development
• Rightfax

### Progress Reporting Period: 27 September 2019 – 25 October 2019

**Exemplar Network**
**Lloyd George Digitisation:** All practices have now commenced digitisation.
**eConsult:** All practices now contacted.
**Rightfax:** Practices concerned about cost implications. Practice currently in contact with Voice & Data Project Manager for further information. Update expected by 29 November 2019
**Individual Practices**
**Lloyd George Digitisation**; 1 practice have their records packed awaiting final collection, 1 not yet commenced
**eConsult:** Currently live
**Rightfax:** Practice has decided to proceed using NHS.net rather than Rightfax

| Key Issues | Score |
|---|---|
| None to Report | |
| Key Risks | Score |
| None to Report | |

**Report Date:** 25 October 2019

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## Informatics Merseyside

| Docman Migration | RAG Status |
|---|---|
| Executive Lead: **Paul Shillcock**    Organisation**: SSCCG & SFCCG**    Programme Manager: **Ryan Lomax** | **Amber** |
| Project Manager: **Mark Grogan**    Start Date: **06 June 2017**    Planned End Date: **29 November 2019** | |

| Milestone | Status |
|---|---|
| Emis to upload data. | In Progress |
| Validate document migration | Planned |
| Docman migration process: | In Progress |
| Docman migration process : | In Progress |

### Overarching

The aim of this project is to migrate SSCCG and SFCCG practices using Docman (electronic document management system) to EMIS Workflow Manager to manage patient correspondence directly into the electronic patient record.

1 Docman import is now complete, import validation to take place on 30 October 2019.

During this reporting period EMIS have identified an issue with importing one practice's data. This has been escalated internally within EMIS and is currently under investigation.

### Progress Reporting Period: 27 September 2019 – 29 October 2019

**Practice 1**
Docman data extraction took place on 17 October 2019.
Location of the Docman data was sent to EMIS on 18 October 2019 for upload
EMIS to upload the data during November 2019.
**Practice 2**
EMIS confirmed Docman data import completed on 17 October 2019.
Docman import validation has been booked for 30 October 2019.
Once completed next steps will be to inform IM Technical Services to remove any redundant Docman servers.
**Practice 3**
Space was made available on the Docman server. Data conversion completed on 01 October 2019. EMIS identified reported timeout issues on 15 October 2019 whilst importing the Docman data. EMIS have escalated internally to the EMIS Data Migrations Services (DMS) Solutions Team. Update is expected by the end of October 2019.

| Key Issues | Score |
|---|---|
| File format issues have delayed all remaining Docman migrations. | 6 |

| Key Risks | Score |
|---|---|
| Network issues could cause delays when transferring data. | 6 |

**Report Date:** 29 October 2019

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**Informatics Merseyside**

| eConsult SSCCG and SFCCG | RAG Status |
|---|---|
| Executive Lead: **Paul Shillcock**  Organisation**: SSCCG, SFCCG**  Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Chris Pugh**  Start Date: **09 January 2018**  Planned End Date: **30 March 2020** | |

| Milestone | Status |
|---|---|
| Wider Roll Out Phase | In Progress |
| Increase Utilisation Sessions | In Progress |

### Overarching

The aim of this project is to implement the online consultation tool 'eConsult' across South Sefton CCG (SSCCG) and Southport and Formby CCG (SFCCG).

eConsult has been procured by SSCCG and SFCCG and is offered to practices for a period of two years from go live date.

To date there are 26 practices live with four currently in the process of going live. 7321 eConsults submitted and an estimated 4848 appointments saved.

Engagement and implementation is progressing.

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Data Protection Impact Assessment (DPIA) completion delayed. Pending response from eConsult. Response expected by 30 November 2019 .

26 practices in Sefton are now live with eConsult, four practices currently in process of going live.
One practice has an overview scheduled with Informatics Merseyside (IM) Project Manager, the remaining 14 either on hold or unresponsive.

Engagement from both Informatics Merseyside and eConsult is ongoing with the remaining practices to arrange Go-Live dates.

**Key Next Steps**
- IM to contact the remaining 14 practices to facilitate Go-Live dates by 30 March 2020
- DPIA to be completed by Key Stakeholders by 29 November 2019

| Key Issues | Score |
|---|---|
| None to Report | |
| **Key Risks** | **Score** |
| None to Report | |

**Report Date:** 25 October 2019

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**Informatics Merseyside**

| Envisage Screen and Automated Arrivals Installation | | RAG Status |
|---|---|---|
| Executive Lead: **Paul Shillcock**    Organisation**: SSCCG and SFCCG**    Programme Manager: **Ryan Lomax** | | **Green** |
| Project Manager: **Chris Pugh**    Start Date: **18 April 2019**    Planned End Date: **29 November 2019** | | |

| Milestone | Status |
|---|---|
| Initial Project Mandate Meeting | Complete |
| Practice demand for system identified | Complete |
| Manage Egton installation of systems | In Progress |

### Overarching

The aim of this project is to install Envisage Screens and Automated Arrivals (AA) kiosks into GP Practices in South Sefton and Southport and Formby CCG's.

Key benefits include targeted communication to patients and quicker arrival times for patients.

Egton continue to liaise with practices to install and configure solutions.

One practice currently on hold with a solution being worked on.

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Project Planned end date extended to accommodate a delay in installation of solutions in on hold practices.

Egton are continuing to liaise with practices to arrange installation and configuration of Automated Arrivals and Envisage Screens. 32 of 33 practices have now had a solution installed and configured or have an installation and configuration date planned.

The remaining practice on hold must have its solution installed by a specific contractor. Informatics Merseyside has agreed to fund this. The Practice is in process of obtaining a quote for this work.

**Key next steps**
- Installation of remaining five solutions by 29 November 2019
- Configuration of all solutions by Egton Engineers by 29 November 2019

| Key Issues | Score |
|---|---|
| None to Report | |
| **Key Risks** | **Score** |
| None to Report | |

**Report Date:** 25 October 2019

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## Informatics Merseyside

| Integrated Care Teams | | RAG Status |
|---|---|---|
| Executive Lead: **Peter Chamberlain**   Organisation**: All Partner Organisations**   Programme Manager: **Ryan Lomax** | | **Green** |
| Project Manager: **Rachel Grainger**   Start Date: **01 October 2018**   Planned End Date: **21 December 2019** | | |

| Milestone | Status |
|---|---|
| Highly Productive Agile working | In Progress |
| Video conferencing | In Progress |
| Cross org tasks operational | In Progress |
| MDT case record projection | In Progress |
| Patient held record active | Planned |
| Common e-referral pathway | Planned |

### Overarching

The aim of this project is to review current processes within the 16 ICT's across Sefton and Liverpool . The objective is to improve the MCFT Diagnostic Score identifying areas for service improvement to provide highly functional IM&T facilitation. Progress continues to be made across all relevant work streams in line with meeting the targeted diagnostic score improvement. This includes EMIS system functionality, Agile working, SKYPE, MDT operations, and Community Data Sharing. Admin access within the new sharing agreement has been escalated for further review.

### Progress Reporting Period: 26 September 2019 – 25 October 2019

**EMIS Cross Organisational Functionality**
Position paper for EMIS Functionality has been produced and presented to MCFT Digital Operations Working Group

Outbound Documents activated for Community Services, communications have been shared with GP Practices. Training support for Integrated Care Teams to use for MDT Discharge summaries to scheduled  by end November 2019

SOP for EMIS Task management in Community is currently being piloted with developed to support use of Tasks.  A pilot  with two District Nurse teams is now complete. Wider rollout scheduled around training resource .

**EMIS Community Data Sharing for ICT**
Revised agreement approved by LMC. Full record sharing for all registered health and care professionals.

Activation at each GP Practice is underway with 119 of 124 practices having activated the agreement

**Hub Video Conferencing -Skype4Business**
Skype for Business has been rolled out to all of the 16 ICT's Admin Clerks and Coordinators across Sefton and Liverpool for use as an alternative meeting tool. .

**Report Date:** 25 October 2019

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## Informatics Merseyside

| Integrated Care Teams | RAG Status |
|---|---|
| Executive Lead: **Peter Chamberlain**   Organisation: **All Partner Organisations**   Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Rachel Grainger**   Start Date: **01 October 2018**   Planned End Date: **21 December 2019** | |

| Milestone | Status |
|---|---|
| Highly Productive Agile working | In Progress |
| Video conferencing | In Progress |
| Cross org tasks operational | In Progress |
| MDT case record projection | In Progress |
| Patient held record active | Planned |
| Common e-referral pathway | Planned |

### Overarching

The aim of this project is to review current processes within the 16 ICT's across Sefton and Liverpool . The objective is to improve the MCFT Diagnostic Score identifying areas for service improvement to provide highly functional IM&T facilitation. Progress continues to be made across all relevant work streams in line with meeting the targeted diagnostic score improvement. This includes EMIS system functionality, Agile working, SKYPE, MDT operations, and Community Data Sharing. Admin access within the new sharing agreement has been escalated for further review.

### Progress Reporting Period: 26 September 2019 – 25 October 2019

**MDT Case Record Projection**
Site Surveys of each site has taken place

Trust Strategy for Video Conferencing/AV Equipment is currently under review
IM currently engaging with MCFT about the implementation of Avocor Screens

**MCFT Agile Working**
Agile Devices have been deployed services as part of the Paperlight Programme.
Sefton Community Matrons deployment is was completed 04 October 2019

**Local Authority System Access**
Sefton issues have now been resolved and successful testing complete.
Liverpool staff to be allocated the Local Authority VPN tokens

| Key Issues | Score |
|---|---|
| Shared record access for administrative roles in ICT's will be reduced with the new sharing agreement | 9 |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

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**Informatics Merseyside**

| Lloyd George Digitisation SSCCG | RAG Status |
|---|---|
| Executive Lead: **Paul Shillcock**  Organisation**: SSCCG**  Programme Manager: **Ryan Lomax**  Project Manager: **Chris Pugh**  Start Date: **04 February 2019**  Planned End Date: **31 March 2020** | **Green** |

| Milestone | Status |
|---|---|
| Pilot Phase and Approach | In Progress |
| Wider Phase and Approach | In Progress |
| DPIA completed and sent to practices | Complete |

## Overarching

The aim of this project is to support the roll out of digitisation of paper based Lloyd George records across South Sefton CCG (SSCCG).

Egton procured to deliver and project manage the pilot phase of the project. Three practices in initial quote for pilot in SSCCG.

Funding secured to deploy digitisation to a further 30 practices across SSCCG.

It was agreed to run pilot and wider rollout concurrently using a phased approach. This is currently underway.

## Progress Reporting Period: 27 September 2019 – 25 October 2019

**Pilot Roll Out:**
Two pilot practices have had their scanning completed and have had issue logs and USB sticks sent to them for checking by the practice. The third practice continues to pack their records.

**Wider Roll Out:**
- One practice started digitisation in September 2019.
- Seven practices in process of packing records to be sent to scanning centre.
- Two practices currently waiting for records to be collected and sent to scanning centre
- 14 practices records currently at the scanning centre, waiting to be scanned.
- Two practices currently have scanning completed with issue logs and USB sticks being sent for checking by the practice

This reporting period It was agreed by Egton that extra quality checks were no longer necessary. As a result scanning is now running quicker and more efficiently.

| Key Issues | Score |
|---|---|
| None to Report | |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

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**Informatics Merseyside**

| **Sefton Community Voluntary Services (CVS) EMIS Web** | **RAG Status** |
|---|---|
| Executive Lead: **Sue Holden**    Organisation**: CVS**    Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Rachel Grainger**    Start Date: **01 May 2018**    Planned End Date: **31 October 2019** | |

| Milestone | Status |
|---|---|
| Service Training complete | Complete |
| Service Go Live | Complete |
| Service SOP Approval | In Progress |
| Handover to BAU | In Progress |

### Overarching

The aim of this project is implement EMIS Web as Electronic Patient Record for CVS who are commissioned by Sefton CCG working as part of the South Sefton Integrated Community Team (ICT) model. They are a team of non-clinical Health & Wellbeing Trainers who provide a Re-Ablement Service are now 'Live' with EMIS Web Community Data Sharing within EMIS is now active Project Handover to BAU rescheduled

Project end date amended to reflect SOP required and GDPR assessment and approval

### Progress Reporting Period: 30 September 2019 – 25 October 2019

Service successfully went 'Live' with EMIS Web 4 June 2019

The service have completed an IM Data Protection Impact Assessment and a Business Case for GP Data Sharing was submitted to the South Sefton Local Medical Council pending approval

Handover to for Business As Usual (BAU) is in currently being prepared

| Key Issues | Score |
|---|---|
| SOP needs to be developed between services prior BAU | 4 |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 Ocotober2019

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# Informatics Merseyside

| Telehealth | RAG Status |
|---|---|
| | **Green** |

| | |
|---|---|
| Executive Lead: **D Horsfield C Hughes** | Organisation**: LCCG,  MCFT & SSCCG** | Programme Manager: **Ryan Lomax** |
| Project Manager: **Sam McPartland** | Start Date: **19 January 2015** | Planned End Date: **31 March  2020** |

| Milestone | Status |
|---|---|
| MESH messaging BAU | In Progress |
| Pilot South Sefton Pathway | In Progress |
| Access for Sefton CRT Nurses | In Progress |
| EMIS Click through Primary Care | Planned |
| Step Down Telehealth functionality | Complete |
| EMIS Community Click through | Planned |

## Overarching

The aim of this project is to support the implementation and development of Information systems to support the deployment of Telehealth across LCCG. This will support patient self education in their diagnosed long term condition, help to reduce hospital admissions and facilitate early discharge
There have been **8371** cumulative installs to date across Liverpool CCG reported up to 30 September 2019 . SSCCG pathway now underway. Step down care plans are now live. Scoping has taken place for EMIS Click through (Primary Care)

## Progress Reporting Period: 27 September 2019 – 25 October 2019

**MESH Messaging**:  Docobo have not obtained access to MOLES, which is required for BAU implementation. Further review planned November 2019.
**South Sefton Pathway**: Six practices from Bootle and ten from Crosby Networks are now involved in pilot. Patient recruitment is now underway. Go live on track for November 2019. Sefton practices have been configured for MESH messaging. Testing prior to go live planned 01 Nov 2019.
**Sefton CRT Nurse Pathway:** Set up of profile and user accounts is in progress to enable CRT nurses to refer patients in Sefton to Telehealth. This will provide read access to system. Go live planned November 2019.
**Step down and Light touch care plans**: Care Plans are now live, with eighteen patients. Recruitment/transfer is now on going
**EMIS Click Through Primary Care:**. It has been agreed to pilot in a small number of practices before wider roll out. Docobo require EMIS to configure API to test. DPIA assessment is also required. This is in progress by Service and Docobo.
**EMIS Community Click Through:** Docobo have advised this is a planned development. Further updates expected during partnership meetings.

| Key Issues | Score |
|---|---|
| None to Report | |

| Key Risks | Score |
|---|---|
|  None to Report | |

**Report Date:** 25 October 2019

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## Informatics Merseyside

| Transfer of Care – Discharge Summaries | RAG Status |
|---|---|
| Executive Lead: **Jon Devonport**   Organisation**: LCCG, SSCCG and SFCCG**   Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Gavin Baron**   Start Date: **20 August 2018**   Planned End Date: **31 January 2020** | |

| Milestone | Status |
|---|---|
| Practices receive e-correspondence | In Progress |
| Practice engagement for Paperfree | In Progress |
| Practice assurance work | In Progress |
| Turn off Paper for Practices | In Progress |

### Overarching

The aim of this project is to support practices across LCCG, SSCCG and SFCCG to receive e-Correspondence by Message Exchange for Social Care and Health (MESH) from service providers. This will enable a paperfree discharge process.

This will be delivered as a staged approach across the different providers as and when they have met the required assurance criteria.

SSCCG and SFCCG practices are continuing to meet with IM Development Co-ordinators to sign off assurance work to go paperfree from all providers. LCCG practices will have paper turned off when their providers are ready to proceed.

### Progress Reporting Period: 27 September 2019 – 25 October 2019

**Liverpool CCG (LCCG)**
LCCG GP practices are continuing to be reviewed for their assurance processes with a view to providers being approved to go paperfree.

**South Sefton CCG (SSCCG) and Southport and Formby CCG (SFCCG)**
SSCCG and SFCCG GP practices are continuing to go through the same assurance work that LCCG GP practices undertook for going paperfree. Further communication from IM regarding provider status will be distributed to all practices by 01 November 2019.

| Key Issues | Score |
|---|---|
| Alder Hey continue with further development on their system. | 6 |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

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## Informatics Merseyside

| CoIN Bearer Upgrades | RAG Status |
|---|---|
| | |

| Executive Lead: **Lawrence McBride** | Organisation**: All Partner Organisations** | Programme Manager: **Ryan Lomax** | **Green** |
|---|---|---|---|
| Project Manager: **Steve Webster** | Start Date: **01 January 2019** | Planned End Date: **30 November 2019** | |

| Milestone | Status |
|---|---|
| Sites identified for bearer and bandwidth upgrades simultaneously | Complete |
| Procurement | Complete |
| Bearer/Bandwidth upgrade executed by VMB | In Progress |
| Check upgrades applied & functional | In Progress |
| Final testing and sign off upgrades | In Progress |

### Overarching

The aim of this project will allow bandwidth upgrades for sites from 10MB to 30MB with a very favourable cost envelope as the router is not being replaced.

Progress is steady with no negative impact to site connectivity.

### Budget

| Total Allocated Budget | £159,900 |
|---|---|
| Total Spent This Period | £0 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Approximately 95% of the bearer upgrades have been completed.

Current estimates are for completion by the end of October for upgrades – final testing and sign off will take till end of November 2019 at which point the project can be closed.

Mersey Care have been sent a paper outlining recommended sites for upgrade to improve service delivery.

Multiple meetings have been held with Virgin Media Business (VMB) over billing and amended bills should be available soon with the correct information on them.

Separate bills are being sent to reflect FYI 2017/18 costs and 2018/19 to make Partner understanding easier.

| Key Issues | Score |
|---|---|
| Billing of the upgrades has not been consistent and is being addressed by IM with Virgin Media. | 4 |

| Key Risks | Score |
|---|---|
| Sites with 'last mile' connections that Virgin rent from other providers take slightly longer to co-ordinate so there may be delays. | 9 |

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## Informatics Merseyside

| | Cyber Essentials + | | RAG Status |
|---|---|---|---|
| Executive Lead: **Mark Williams** | Organisation**: All Partner Organisations** | Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **N/A** | Start Date: **01 January 2019** | Planned End Date: **30 March 2020** | |

| Milestone | Status |
|---|---|
| IT Health Dashboard Installation | Complete |
| OS Forensics Installation | Complete |
| ManageEngine Event Log Analyser | In Progress |
| CE+ Certification Obtained | In Progress |

### Overarching

Overall project aim is to obtain Cyber Essentials Plus (CE+) certification as advised by NHS Digital.

A number of security solutions have been procured and installed to support accreditation and ongoing security investigations.

Penetration testing is now scheduled.

### Budget

| Total Allocated Budget | £63,135.40 |
|---|---|
| Total Spent This Period | £30,635.40 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

ManageEngine Event Log analyser – Awaiting decision to purchase. Progress is dependent on installation and configuration of Network attached Storage (NAS) boxes to collect and analyse logs, this is currently ongoing.

**Cyber Essentials + Progress**

NHS Digital have commissioned MTI technologies (security solutions provider) to carry out the CE+ Penetration test on all partner organisations.

MTI Technologies confirmed the penetration test is to take place from 13 November 2019 through to 16 December 2019. However this has now been rescheduled to end of November 2019.

| Key Issues | Score |
|---|---|
| None to Report | |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

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## Informatics Merseyside

| Data Centre Core Network Upgrade | RAG Status |
|---|---|
| Executive Lead: **Lawrence McBride**   Organisation**: All Partner Organisations**   Programme Manager: **Ryan Lomax** | **Green** |
| Project Manager: **Steve Webster**   Start Date: **01 January 2019**   Planned End Date: **31 March 2020** | |

| Milestone | Status |
|---|---|
| Review/finalise Design Core with BT | In Progress |
| Procure through CCS Framework | In Progress |
| Installation/configuration of hardware | In Progress |
| Testing of connectivity | In Progress |
| Migrate connection/services to new Core | In Progress |

### Overarching

The aim of this project is to upgrade to new, modular Core Network devices capable of expansion in both number of connections and bandwidth.

Currently at design stage with a decision to be made on hardware for Core Switches.

### Budget

| | |
|---|---|
| Total Allocated Budget | £360k (estimated) |
| Total Spent This Period | £0.00 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

A hardware strategy has been proposed that presents the adoption of the Cisco Nexus 95xx switches as devices to make up the core of the network infrastructure.

An architecture concept document has been produced, reviewed and the outline approach for hardware agreed. The next stage is to complete a formal High Level Design (HLD) based on the proposed architecture.

BT will provide technical resource during the design phase.

Budget at this time is unknown until the design is finalised but an ETTF bid for £360k is in place.

| Key Issues | Score |
|---|---|
| None to Report | |
| **Key Risks** | **Score** |
| None to Report | |

**Report Date:** 25 October 2019

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# **Informatics Merseyside**

| IPT for GPs | | RAG Status |
|---|---|---|
| Executive Lead: **Lawrence McBride** — Organisation**: LCCG** — Programme Manager: **Ryan Lomax** | | **Amber** |
| Project Manager: **Steve Webster** — Start Date: **01 January 2018** — Planned End Date: **March 2020** | | |

| Milestone | Status |
|---|---|
| The MiCollab infrastructure build | Complete |
| Call centres builds on MiCollab | In Progress |
| Pilot site installation and testing | In Progress |
| Roll-out planning for all GP Practices | In Progress |

## Overarching

The aim of this project is to provide independent and scalable voice infrastructure for GP Practices. The Mitel Voice Business (MiVB) platform is now in production and Practices being scheduled for migration to MiVB on a rolling basis.

There are ongoing discussions with between the CCG and Practices around costs for the use of MiVB but the IM focus is on leveraging MiVB functions and implementing the Red Box call recording platform.

## Budget

| Total Allocated Budget | £300,000.00 |
|---|---|
| Total Spent This Period | £433,426.67 |

## Progress Reporting Period: 27 September 2019 – 25 October 2019

Voice and Data (V&D) have provided indicative costs for an MiVB deployment at several Practices. The call centre has been built and will be deployed week commencing 28 October 2019.

The IM service framework for Mitel has been approved and can be used as a cost model going forward. This framework will be used to provide indicative and final costs for MiVB deployments

Early engagement has been made with Training Services to develop a training plan for practices requiring formal training and supporting wider MiVB rollout. Details on planned installation dates will be forwarded to Training Services in due course to ensure joined-up working during the MiVB deployment stage(s).

Call recording functionality needs to be incorporated into the MiVB platform using Red Box. A dialogue between IM, $O_2$, Mitel, BT and Red Box is ongoing to expedite its implementation.

**Report Date:** 25 October 2019

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## **Informatics Merseyside**

| **Virtualisation Of Legacy Applications** | **RAG Status** |
|---|---|
| Executive Lead: **Steven Parker**  Organisation**: All Partner Organisations**  Programme Manager: **Ryan Lomax**  Project Manager: **Martin Womack**  Start Date: **July 2019**  Planned End Date: **TBC** | **Green** |

| Milestone | Status |
|---|---|
| Testing | In Progress |
| Funding Allocation | In Progress |
| External Consultancy | Planned |
| Deployment | Planned |

### Overarching

The aim of this project is to virtualise legacy applications ensuring compatibility/ increased stability for use with the latest windows operating systems.

App-V is currently being tested as a potential solution.

### Budget

| Total Allocated Budget | £20k |
|---|---|
| Total Spent This Period | £1,500 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

External consultancy has produced a successful solution in initial pilot testing.

Wider testing is currently underway to prove solution is viable with planned applications.

Further consultancy is expected to commence November 2019.

| Key Issues | Score |
|---|---|
| None to Report | |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

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## Informatics Merseyside

| Migration from MS Windows Server 2008 - CCGs and Shared Services | RAG Status |
|---|---|
| Executive Lead: **Michael Keating**   Organisation**: All Partner Organisations**   Programme Manager: **Robert Ithell** | **Green** |
| Project Manager: **John Billington**   Start Date: **08 November 2018**   Planned End Date: **14 January 2020** | |

| Milestone | Status |
|---|---|
| Project plan completed | Complete |
| Completed baseline data for system | Complete |
| Systems decommissioned / migration | In Progress |

### Overarching

The aim of this project is to mitigate risk as Microsoft will be officially ending its support for Windows Server 2008r2 on 14 January 2020.

All instances of the server OS or older, will need to be replaced / decommissioned. Microsoft will no longer develop or release security patches for the operating system.

Migration is ongoing.

### Budget

| | |
|---|---|
| Total Allocated Budget | £30k |
| Total Spent This Period | £0k |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

**Previous Activity**
Project group setup and project governance setup
Scope altered to include systems with MS Windows Server 2003
Security Risk Assessment complete, Completed baseline for systems

**In period**
Liaising with System owners, Third party suppliers to obtain quotes
Engaging with Third parties and teams within Informatics Merseyside (IM) to complete planned migrations.
Engaged with Windows 10 deployment to assist with GP servers
Four Servers completed / 114 Total servers completed

**Next steps**
Liaise with system owners / system vendors, Identify systems that may not be competed in time

| Key Issues | Score |
|---|---|
| None to Report | |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 28 October 2019

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## Informatics Merseyside

| OpenNET ICE (ETTF) | | RAG Status |
|---|---|---|
| Executive Lead: **Jon Devonport** — Organisation**: All Partner Organisations** — Programme Manager: **Steven Murray** | | **Green** |
| Project Manager: **LCL/LUHFT** — Start Date: **01 January 2019** — Planned End Date: **31 March 2020** | | |

| Milestone | Status |
|---|---|
| Implementation Agreement (LUHFT) | In Progress |
| Single requesting process developed | Not Started |
| Removal of Aintree ICE from practices | Not Started |
| Implement OpenNet to GP practices | Not Started |
| Whiston ICE view within RLBUHT ICE | Not Started |
| RLBUHT ICE view within Whiston ICE | Not Started |

### Overarching

The aim of this project is to implement OpenNet ICE to create a single view of pathology across 6 local laboratory locations for all 133 LCCG and SCCG GP practices and all community services.
To provide a reduction in duplicate tests, re-occurring license costs and a reduction in hardware and support overheads.

### Budget

| Total Allocated Budget | £72,225.00 |
|---|---|
| Total Spent This Period | £72,225.00 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Liverpool University Hospitals Foundation Trust (LUHFT) & Liverpool Clinical Laboratories (LCL) have agreed to lead on the implementation and project deliverables. Agreement was reached with Whiston Lab to share their ICE system via OpenNet in August 2019.

Funding for delivery will now be directly transferred to LCL so they can appoint a Project Manager to begin the implementation.

Aintree laboratory plans to be using Telepath and Labcomm have moved to end of Q3, Aintree ICE has been de-scoped from the ICE OpenNet requirements as their report will now be added to RLBUHT ICE post this transition.

IM Interoperability Manager is confirming a start date for implementation with LCL.

| Key Issues | Score |
|---|---|
| Assurance required for LUHFT that any additional infrastructure, hosting or licences costs not foreseen will not be invoiced to them if above the ETTF monies. | 2 |

| Key Risks | Score |
|---|---|
| Agreement of future licencing model needs to be agreed across all stakeholders. | 2 |

**Report Date:** 28 October 2019

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**Informatics Merseyside**

| **SAN Refresh - Mere Lane** | **RAG Status** |
|---|---|

| Executive Lead: **Steven Parker** | Organisation**: All Partner Organisations** | Programme Manager: **Ryan Lomax** | **Green** |
|---|---|---|---|
| Project Manager: **Martin Womack** | Start Date: **01 January 2019** | Planned End Date: **31 March 2020** | |

| Milestone | Status |
|---|---|
| SAN Installation | Complete |
| SAN Migration/ Replication | Complete |
| Old SAN Decommissioning | Complete |
| Backup Solution Design Sign Off | In Progress |
| Backup Solution Procurement | Planned |

### Overarching

The aim of this project is to perform a refresh of Storage Area Network (SAN) at Mere Lane Data Centre to increase capacity and reliability.

| Budget | |
|---|---|
| Total Allocated Budget | £602,000 excluding VAT |
| Total Spent This Period | £454,000 excluding VAT |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

New servers commissioned in Aimes, older Aimes servers relocated to Mere Lane. Server installation process complete.

Disaster Recovery (DR) replication reconfigured, in sync and complete.

There has been a delay of the backup solution paper by the third party consultant due to various reasons. The paper is now due by the end of October 2019.

Once the backup solution paper has been provided, it will be reviewed by the internal Technical Architect team before next steps are agreed.

| Key Issues | Score |
|---|---|
| None to Report | |

| Key Risks | Score |
|---|---|
| None to Report | |

**Report Date:** 25 October 2019

**NHS**

## Informatics Merseyside

| Share2Care (ETTF) | | RAG Status |
|---|---|---|
| Executive Lead: **Jon Devonport**    Organisation**: All Partner Organisations**    Programme Manager: **Michael Bland** | | **Green** |
| Project Manager: **N/A**    Start Date: **01 January 2019**    Planned End Date: **31 March 2020** | | |

| Milestone | Status |
|---|---|
| MIG Invoice/Contracts | Complete |
| EMIS to e-Xchange context launch | In Progress |
| MCT Community to e-Xchange | In Progress |
| MCT Mental Health to e-Xchange | In Progress |

### Overarching

The aim of this project is to utilise Share2Care funding to publish Primary Care, Community and Mental Health information into e-Xchange; and provide access to e-Xchange for Primary Care, Community and Mental Health.

Mid Mersey Local Medical Council (LMC) approved Share2Care Sharing Agreement on 01 July 2019.

### Budget

| Total Allocated Budget | £1,000,000 |
|---|---|
| Total Spent This Period | £610,000 |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

Medical Interoperability Gateway (MIG) contracts have been introduced across Cheshire & Merseyside for Two years. Liverpool / Sefton / Southport and Formby Primary Care information is now available viewable in e-Xchange (350 record accesses to date).

Mid Mersey Local Medical Council (LMC) approved Share2Care Sharing Agreement on 01 July 2019. Implementation underway across Knowsley CCG, Share2Care Team progressing with Halton, St Helens and Warrington CCG.

Project meeting series set-up with Mersey Care, Share2Care Team and Informatics Merseyside (IM) to review MCFT priorities and technical deliverables.

Head of Development services producing a paper for MCT Digital Programme Board to outline the Share2Care programme position with recommendations for implementation.

| Key Issues | Score |
|---|---|
| Cheshire CCG's reluctant to sign MIG contracts due to conflicting Graphnet approach | 4 |
| Key Risks | Score |
| EMIS to e-Xchange context launch not yet available with Forcare | 4 |

**Report Date:** 28 October 2019

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## Informatics Merseyside

| SCCG Windows 10 & Kit Replacement Project | RAG Status |
|---|---|
| Executive Lead: **Bernadine Lynam**   Organisation**: SSCCG/SFCCG**   Programme Manager: **Rob Ithell**<br>Project Manager: **Stuart Reading**   Start Date: **10 December 2018**   Planned End Date: **13 September 2019** | **Green** |

| Milestone | Status |
|---|---|
| Secure Funding & Order Equipment | Complete |
| Complete Pilot Phase | Complete |
| Windows 10/Associated Kit Refresh | In Progress |

### Overarching

The aim of this project is to undertake the migration of all current South Sefton CCG (SSCCG) and Southport & Formby CCG (SFCCG) GP Windows 7 operating systems to Windows 10.

The SCCG GP PC estate totals approx. 860 PC's of which approx. 500 PC's will be replaced with new Windows 10 PC's and the remaining machines will be upgraded to Windows 10.

Project is approximately 80% complete.

### Budget

| | |
|---|---|
| Total Allocated Budget | |
| Total Spent This Period | |

### Progress Reporting Period: 27 September 2019 – 25 October 2019

The Windows 10 migration and associated kit refresh is now complete. There are three SSCCG practices still awaiting Windows 10 migration but until the Docman incompatibility issue is resolved this cannot take place.

Practices successfully migrated in the last period: None

Practice migrations currently in-progress: None

Practice migrations to be scheduled for the next period: Blundellsands Surgery

PC's migrated so far: approximately 691

Project Complete: approx. 80%

| Key Issues | Score |
|---|---|
| None | |
| **Key Risks** | **Score** |
| Two practices not migrated due to Docman incompatibility issue | 10 |

**Report Date:** 25 October 2019

**NHS**

South Sefton Clinical Commissioning Group
Southport and Formby Clinical Commissioning Group

## NHS South Sefton CCG and NHS Southport & Formby CCGPrimary Care Commissioning Committees in Common

## Draft Minutes – Part I

Date:  Thursday 17th October 2019. 10.00am – 11.00am
Venue: Almond Room, Family Life Centre, Ash Street, Southport PR8 6JH

| **Members** | | |
|---|---|---|
| Gill Brown | S&F CCG Lay Member (Chair) | GBr |
| Graham Bayliss | SS CCG Lay Member (Vice Chair) | GB |
| Alan Sharples | SS CCG Lay Member | AS |
| Helen Nichols | S&F CCG Lay Member | HN |
| Fiona Taylor | S&F SS CCG Chief Officer | FT |
| Martin McDowell | S&F SS CCG Chief Finance Officer | MMc |
| Jan Leonard | S&F CCG Director of Place (North) | JL |
| Brendan Prescott | S&F CCG Deputy Chief Nurse and Quality Lead | BP |
| Angela Price | S&F SS CCG Programme Lead Primary Care | AP |
| Alan Cummings | NHSE Senior Commissioning Manager & Improvement | AC |
| | | |
| **Non- Voting Attendees:** | | |
| LMC Representative | | |
| Healthwatch Representative | | |
| Health & Well Being Representative | | |
| Dr Craig Gillespie | GP Clinical Representative | CG |
| Dr Kati Scholtz | GP Clinical Representative | KS |
| Diane Blair | Health watch Sefton | DB |
| Chris Pugh | IMerseyside | CP |
| Louise Taylor | IMerseyside | LT |
| Nicki Walsh | e-Consult | NW |
| **Minutes** | | |
| Jacqueline Westcott | Senior Administrator SSCCG | JW |

**Attendance Tracker**       ✓ = Present       A = Apologies       N = Non-attendance       C= Cancelled

| Name | Membership | Sept 19 | Oct 19 | Nov 19 | Dec 19 | |
|---|---|---|---|---|---|---|
| **Members:** | | | | | | |
| Gill Brown | S&F CCG Lay Member (Chair) | A | ✓ | | | |
| Graham Bayliss | SS CCG Lay Member (Vice Chair) | A | ✓ | | | |
| Alan Sharples | SS CCG Lay Member | ✓ | A | | | |
| Helen Nichols | S&F CCG Lay Member | ✓ | ✓ | | | |
| Fiona Taylor | S&F SS CCG Chief Officer | ✓ | A | | | |
| Martin McDowell | S&F SS CCG Chief Finance Officer | ✓ | A | | | |
| Jan Leonard | S&F CCG Director of Place (North) | A | ✓ | | | |
| Brendan Prescott | S&F CCG Chief Nurse and Quality Lead | A | A | | | |
| Angela Price | S&F SS CCG Programme Lead Primary Care | A | ✓ | | | |
| Alan Cummings | NHSE Senior Commissioning Manager | A | ✓ | | | |
| **Non- Voting Attendees:** | | | | | | |
| LMC Representative | | A | N | | | |
| Health Watch Representative | | ✓ | A | | | |
| Health & Well Being Representative | | N | N | | | |

| Name | Membership | Sept 19 | Oct 19 | Nov 19 | Dec 19 | |
|------|-----------|---------|--------|--------|--------|---|
| Dr Craig Gillespie | GP Clinical Representative | ✓ | ✓ | | | |
| Dr Kati Scholtz | GP Clinical Representative | A | ✓ | | | |
| Sue Calvert | Interim Deputy Head of Quality & Safety | N | N | | | |
| Debbie Fairclough | | N | N | | | |

| No | Item | Action |
|----|------|--------|
| PCCiC19/95 | **Apologies for absence**<br><br>Apologies were received from Martin McDowell, Alan Sharples, Alison Ormrod, Diane Blair, Fiona Taylor, Brendan Prescott, and Colette Page.<br><br>**Welcome and Introductions**<br>The Members of the Committee introduced themselves. | |
| PCCiC19/96 | **Declarations of interest regarding agenda items**<br><br>There were no declarations of interest declared that had a direct impact on the meeting's proceedings. | |
| PCCiC19/97 | **E-Consult Demonstration**<br><br>Nicki Walsh gave a demonstration to members on the patient journey with e-consult via the practice website.<br><br>There are 3 options available to patients:<br><br>• Self Help (if patient records any red areas they are unable to continue with e-consult and advised to contact the surgery)<br>• Pharmacy Help<br>• Treatment and  Advice from clinician<br><br>Practices will pre-determine how many hours a response will take; this can vary between 24 to 48 hours following patient contact with their practice. There are 10 practices live within Southport and Formby, 14 practices live within South Sefton,<br><br>Some practices have embraced e-consult and have noticed a significant reduction in telephone calls coming into the practice.  The contact with patients is recorded within the clinical system in the same way an appointment is recorded.  There is an option to upload photographs for skin conditions.  Activity for e-consult is higher in the morning and reduces in the afternoon; it also decreases through the week.<br><br>Marketing and promotion of the service by practice staff is crucial to the uptake of patients using e-consult, and feedback from patients who have used the service have stated they would use it again.  Contraception services and long term conditions are due for review and sign off.  Some practices have used the service for reviewing patients with mental health issues.<br><br>Online consulting   will become part of the GP contract from 2020, IMerseyside have a planned schedule for rollout, and are encouraging all practices to become live, ensuring the service meets GDPR and data protection security.<br><br>A Data sharing agreement is in place for the 7 day access service which included e-consult as part of the service specification.  Discussions will take place about e-consult being enabled at federation level.  Relevant data protection impact assessment will take place.<br><br>There was a query regarding any reported serious harm, the team within e-consult have reviewed any incidents that are reported and to date there has been no significant harm reported.  Further enquires will be made. | |

| PCCiC19/98 | **Minutes of the previous meeting** | |
|---|---|---|
| | 19th September 2019 – the minutes of the meeting were accurate and agreed. | |
| PCCiC19/99 | **Action points from the previous meeting** | |
| | Members reviewed the action tracker and the tracker was updated.  GP patient survey information broken down by age bands was circulated to the Committee. | |
| | RH reported back on the Special Allocation Scheme held by North Park, the practice has 8 patients under the scheme, 5 from South Sefton, and 3 from Southport and Formby. | |
| PCCiC19/100 | **Feedback from Joint Operational Group** | |
| | • Norwood Surgery applied for a change to their boundary which was reviewed.  Neighbouring practices had been invited to comment, of the 2 practices that responded both where in favour.  The recommendation from the operational group to the committee is that this should be approved. | |
| | • There are delays with Sanofi supplies of under 65 year's influenza vaccine; this is impacting on practice with them having to re-schedule appointments.  It was noted at today's meeting there is also a distribution issues with nasal influenza. | |
| | • From 1st December there will be a new process regarding cervical screening due to the relocation of the laboratory services from Royal Liverpool Hospital to Manchester.  Practices have been informed of the change in process, Public Health England are programme managing the changes with CCG support. | |

| PCCiC19/101 | Primary Care Programme Report | |
|---|---|---|
| | The Primary Care Programme Report was reviewed and updated. | |
| | Resilience bids will be assessed during October 2019 | |
| | Document management training will be provided to practices during October 2019 and January 2020. | |
| | Formby practices are no longer progressing with an ETTF bid. | |
| | NHSE have funding available for e-Consult for both CCGs who will be submitting bids to fund licences for an at scale hub model. | |
| | E-consult funding is available from NHSE for CCGs to bid for areas of working at scale. | |
| | The rollout of Apex Insight is imminent, support is available from NHSE and Informatics Merseyside. | |
| | There is now a national data sharing agreement for Primary Care Networks. | |
| | The new Learning Disability DES process has been circulated to practices across Sefton. | |
| | NHS digital financial data relating to 18/19 will be shared with GP practices with an offer of a visit from the CCG to discuss any areas. | |
| | Monitoring of the phase 5 quality contract is currently taking place, phase 6 is being developed. | |
| | An MOU is now in place with Primary Care Networks in South Sefton to combine the PCN and Locality meetings. SF PCN and locality meetings take place separately on alternate months. | |
| PCCiC19/102 | **Procurements in Primary Care**<br><br>RH reported APMS contracts will be re-procured in 2021. Planning for this takes place 12 months prior to the end of the current contracts. RH will be meeting with NHSE in the near future to discuss and plan the process. AC advised of the National process for procurements which has made the process run more smoothly. RH reported a table of AMPS contracts and a timetable for re-procurement.<br>PC24 are currently looking at merging the 7 practices with a view to mitigating risk. They have not submitted a formal application as yet. | |
| PCCiC19/103 | **Primary Care Network update**<br><br>KS will be attending a PCN for Southport and Formby who are meeting today. Recruitment and interviews for social prescribers are taking place with the intention that staff are in post for December 2019. NHSE have confirmed that Formby PCN can continue. An offer needs to be considered regarding extended hours for Formby Village Surgery.<br><br>CG reported that extended hours has now implemented for South Sefton PCNs. PCNs are represented at STB and Provider Alliance. | |

| | | |
|---|---|---|
| PCCiC19/104 | **10 Point Nursing Plan**<br><br>A discussion took place regarding the difficulties with recruitment and nurses being able to be involved in the programme, these had all been reflected with the report.   NHSE are funding the recruitment plan.   Crosby and Maghull PCN will be attending an event at Edge Hill University regarding discussions with a view to increasing numbers for training and recruitment of future workforce development.  Feedback from the event will be given to the next meeting. | |
| PCCiC19/105 | **Health Watch Issues**<br><br>There was no representative at the meeting today, no updates available. | |
| PCCiC19/106 | **Primary care Committee in Common Work Plan**<br><br>The Primary Care Committee in Common work plan was discussed.<br><br>It was noted that there was no representative from the quality team.<br><br>The Terms of Reference for part 1 of the Primary Care Commissioning in Common Committee will go onto the work plan. | |
| PCCiC19/107 | **Key Issues log to Governing Body September 19  were agreed**<br>The September key issues were agreed<br><br>**Key issues log to Governing Body October 19 where agreed as:**<br>The Committee received a demonstration of e-consult<br>The Committee reviewed a paper outlining The 10 Point Plan for Nursing<br>The Committee noted the supply issue with flu vaccines for under 65s | JL |
| PCCiC19/108 | **Any Other Business**<br><br>KS raised the need for winter planning for primary care, this will be discussed at the next Joint Operational Group meeting. | JL |
| PCCiC19/109 | **Date of Next Meeting**:<br>Date of Next Meeting: 10:00 am 21st November  2019<br>3rd Floor Boardroom, Merton House, Stanley Road, Bootle, L20 3DL | |

**Meeting Concluded.**

**Motion to Exclude the Public**:
Representatives of the Press and other members of the Public to be excluded from the remainder of this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest, (Section 1{2} Public Bodies (Admissions to Meetings), Act 1960)

# SS SF NHSE Primary Care Commmissioning Committee in Common – Part 1
## Action Tracker  October 2019

| Item | | CCG | Lead | Time |
|---|---|---|---|---|
| PCCiC 19/52 | The group requested the 10 point nursing plan to be presented to the August Committee<br>**15.8.19 Update**: It was decided that this would be added to the October meeting.<br>**17.10.19 Update**:  A paper was presented for the PCCiC Meeting on 17.10.19 – closed. | Both | CP | Aug 19 |
| PCCiC 19/55 | Healthwatch are to submit a template to the committee breaking down into localities.  This is to allow comparisons to be made between practices<br>**15.8.19 Update:**  there were no representatives present today.  Chase for next meeting<br>**19.9.19 Update**: the template will be available in October 19<br>**17.10.19 Update**: No further update as yet | Both | DB | Aug 19 |
| PCCiC 19/64 | The committee has requested that the patient survey results broken down into age bands.<br>**19.9.19 Update**: The survey will be presented in October 19.<br>**17.10.19 Update**: Information broken down by age bands was circulated to the committee.  Closed | Both | AP | October 19 |
| PCCiC 19/67 | The committee would like to know how many patient residing in Southport are registered under the SAS scheme in South Sefton<br>**19.9.19 Update**: A meeting is scheduled for 23.9.19 with the quality team who will be looking at areas of need. Provision for SAS patients in SF CCG is provided in South Sefton.<br>**17.10.19 Update**:  There are 8 patients on the SAS scheme 5 in South Sefton and 3 in Southport and Formby. Closed | Both | RH | Sept 19 |
| PCCiC 19/87 | The committee raised the TOR (terms of reference) for the PCCiC part 1, as they did not look complete, Chief officer FT took this as an action.<br>**17.10.19 update**: A finalised TOR will come back to the committee for the next meeting | Both | FT | Sept 19 |

# Key Issues Reporting to Primary Care Commissioning Committee in Common

**NHS**

**South Sefton Clinical Commissioning Group**
**Southport and Formby Clinical Commissioning Group**

| South Sefton & Southport & Formby Primary Care Joint Operational Group, Thursday 12th December 2019 | Chair: Jan Leonard |
|---|---|

**Key Issues to report back to the Primary Care Commissioning Committee in Common**

It was agreed to develop a local process for supporting practices who were operating an informal list closure.

There is work ongoing around the Out of Area Directed Enhanced Service and implications for practices signing up.

Care homes were discussed in relation to expectations on practices. A small amount of resilience funding has been secured from NHSE to support this work.

NHSE reported back on workforce development plans.

An update on LEDR reports was received.

The Primary Care Dashboard was reviewed in relation to proposed content.

Telephony issues in practices which had been raised via the F&R committee was discussed and a plan to scope out implications agreed.

# Primary Care Commissioning Committee in Common
# 19th December 2019

| **Agenda Item:** PCCiC19/118 | **Author of the Paper:** |
|---|---|
| **Report date:** 19th December 2019 | Name : Richard Hampson<br>Job Title: Primary Care Contracts Manager<br>richard.hampson@southseftonccg.nhs.uk<br>Tel: 0151 296 7116 |

**Title:** Primary Care Quality Dashboard Update

**Summary/Key Issues:** To support the CCG in adhering to their statutory duties a Primary Medical Care quality dashboard has been produced with the aim to provide a high level overview of practice performance.

**Recommendation**
The Primary Care Commissioning Committee is asked to approve the content of the report.

| | |
|---|---|
| Note | |
| Approve | x |
| Ratify | |

| **Links to Corporate Objectives** *(x those that apply)* | |
|---|---|
| x | To focus on the identification of QIPP (Quality, Improvement, Productivity & Prevention) schemes and the implementation and delivery of these to achieve the CCG QIPP target and to support delivery of financial recovery. |
| x | To progress Shaping Sefton as the strategic plan for the CCG, in line with the NHSE planning requirements set out in the "Five Year Forward View", underpinned by transformation through the agreed strategic blueprints and programmes and as part of the NHS Cheshire and Merseyside Healthcare Partnership. |
| x | To ensure that the CCG maintains and manages performance & quality across the mandated constitutional measures. |
| x | To support Primary Care Development through the development of an enhanced model of care and supporting estates strategy, underpinned by a complementary primary care quality contract. |
| x | To advance integration of in-hospital and community services in support of the CCG locality model of care. |
| x | To advance the integration of Health and Social Care through collaborative working with Sefton Metropolitan Borough Council, supported by the Health and Wellbeing Board. |

| Process | Yes | No | N/A | Comments/Detail *(x those that apply)* |
|---|---|---|---|---|
| Patient and Public Engagement | | x | | |
| Clinical Engagement | x | | | |
| Equality Impact Assessment | | x | | |
| Legal Advice Sought | | x | | |
| Resource Implications Considered | x | | | |
| Locality Engagement | x | | | |
| Presented to other Committees | x | | | Presented for consideration at the Joint Operational Group |

| **Links to National Outcomes Framework** *(x those that apply)* | |
|---|---|
| x | Preventing people from dying prematurely |
| x | Enhancing quality of life for people with long-term conditions |
| x | Helping people to recover from episodes of ill health or following injury |
| x | Ensuring that people have a positive experience of care |
| x | Treating and caring for people in a safe environment and protecting them from avoidable harm |

**Report to the Primary Care Commissioning Committee in Common December 2019**

| **1.** | **Introduction and Background** |
See report

| **2.** | **The Service** |
See report

| **3.** | **Utilisation** |
See report

| **4.** | **Issues/Mitigations** |
See report

| **5.** | **Recommendations** |
See report

**Richard Hampson**
**Primary Care Contracts Manager**
**December 2019**

# Primary Care Commissioning Committee in Common 19th December 2019

| **Agenda Item:** PCCiC19/118 | **Author of the Paper:** |
|---|---|
| **Report date:** 19th December 2019 | Name: Richard Hampson<br>Job Title: Primary Care Contracts Manager<br>richard.hampson@southseftonccg.nhs.uk<br>Tel: 0151 296 7116 |

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**Summary/Key Issues:** To support the CCG in adhering to their statutory duties a Primary Medical Care quality dashboard has been produced with the aim to provide a high level overview of practice performance.

| **Recommendation** | Note | |
|---|---|---|
| The Primary Care Commissioning Committee is asked to approve the content of the report. | Approve | x |
| | Ratify | |

| **Links to Corporate Objectives** *(x those that apply)* | |
|---|---|
| x | To focus on the identification of QIPP (Quality, Improvement, Productivity & Prevention) schemes and the implementation and delivery of these to achieve the CCG QIPP target and to support delivery of financial recovery. |
| x | To progress Shaping Sefton as the strategic plan for the CCG, in line with the NHSE planning requirements set out in the "Five Year Forward View", underpinned by transformation through the agreed strategic blueprints and programmes and as part of the NHS Cheshire and Merseyside Healthcare Partnership. |
| x | To ensure that the CCG maintains and manages performance & quality across the mandated constitutional measures. |
| x | To support Primary Care Development through the development of an enhanced model of care and supporting estates strategy, underpinned by a complementary primary care quality contract. |
| x | To advance integration of in-hospital and community services in support of the CCG locality model of care. |
| x | To advance the integration of Health and Social Care through collaborative working with Sefton Metropolitan Borough Council, supported by the Health and Wellbeing Board. |

| Process | Yes | No | N/A | Comments/Detail *(x those that apply)* |
|---|---|---|---|---|
| Patient and Public Engagement | | x | | |
| Clinical Engagement | x | | | |
| Equality Impact Assessment | | x | | |
| Legal Advice Sought | | x | | |
| Resource Implications Considered | x | | | |
| Locality Engagement | x | | | |
| Presented to other Committees | x | | | Presented for consideration at the Joint Operational Group |

| Links to National Outcomes Framework *(x those that apply)* | |
|---|---|
| x | Preventing people from dying prematurely |
| x | Enhancing quality of life for people with long-term conditions |
| x | Helping people to recover from episodes of ill health or following injury |
| x | Ensuring that people have a positive experience of care |
| x | Treating and caring for people in a safe environment and protecting them from avoidable harm |

**Report to the Primary Care Commissioning Committee in Common December 2019**

## 1.    Introduction and  Background

See report

## 2.    Engagement

See report

## 3.    Utilisation

See report

## 4.    Issues/Mitigations

See report

## 5.    Recommendations

See report

**Richard Hampson**
**Primary Care Contracts Manager**
**December 2019**

# Report to the Primary Care Commissioning Committee in Common December 2019 – Primary Care Quality Dashboard

## 1. Introduction and Background

Commissioners of Primary Medical Care are responsible for the quality; safety and performance of services delivered by providers, within their area of responsibility. This can be directly by NHS England & Improvement, local teams or by CCG under delegated authority. The CCG has a statutory duty to monitor and review all Primary Medical Care contracts its holds.

## 2. Engagement

To support the CCG in adhering to their statutory duties a Primary Medical Care quality dashboard has been produced with the aim to provide a high level overview of practice performance.

## 3. Utilisation

The Primary Medical Care dashboard has been split into various sub-sections each with their own metrics to provide commissioners with guidance around practice performance to help identify practices that may need CCG support at an early stage. The dashboard is designed to be used pro-actively rather then re-actively.

## 4. Dashboard Metrics

The dashboard is broken down into various sections including Overview, Workforce, Quality, Cancer Screening, Disease Prevalence, FLU uptake and A&E attendance.

The data has been filtered to enable the CCG to look at an individual practice level while also having the ability to see a PCN and locality view.

Each metric will be conditionally formatted using a Red, Amber, Green system in the background to change colour based on practice data. For example, if a practice is behind on FLU immunisation uptake this cell will turn red. Equally, if a practice is on track this cell will turn green.

The data used to populate the dashboard is taken from various sources including NHS Digital, PHE Finger Tips, and Primary Care Aristotle data and will be updated on a quarterly basis to fall in line with the distribution of the PCN BI information packs.

As excellent service provision cannot be discerned from a single set of measures or indicators, the creation of the dashboard and the ability to identify practices that may need support at an early stage will help to ensure the CCG is commissioning a robust Primary Care Contracting policy.

| INFO | | | | OVERVIEW | | | | |
|---|---|---|---|---|---|---|---|---|
| CCG | PCN | PRACTICE N CODE | PRACTICE NAME | LIST SIZE | UNDER 18 POPULAITON | 18-65 POPULATION | 65+ POPULATION | IMD SCORE |
| SOUTH SEFTON | BOOTLE | N84015 | BOOTLE VILLAGE | | | | | |
| SOUTH SEFTON | BOOTLE | N84016 | MOORE STREET | | | | | |
| SOUTH SEFTON | BOOTLE | N84019 | NORTH PARK | | | | | |
| SOUTH SEFTON | BOOTLE | N84028 | THE STRAND | | | | | |
| SOUTH SEFTON | BOOTLE | N84034 | PARK STREET | | | | | |
| SOUTH SEFTON | BOOTLE | N84038 | CONCEPT HOUSE | | | | | |
| BOOTLE TOTAL | | | | | | | | |
| SOUTH SEFTON | CROSBY & MAGHULL | N84001 | 42 KINGSWAY | | | | | |
| SOUTH SEFTON | CROSBY & MAGHULL | N84007 | LIVERPOOL ROAD | | | | | |
| SOUTH SEFTON | CROSBY & MAGHULL | N84011 | EASTVIEW | | | | | |
| SOUTH SEFTON | CROSBY & MAGHULL | N84020 | BLUNDELLSANDS | | | | | |
| SOUTH SEFTON | CROSBY & MAGHULL | N84026 | CROSBY VILLAGE - PC24 | | | | | |
| SOUTH SEFTON | CROSBY & MAGHULL | N84041 | 30 KINGSWAY | | | | | |
| SOUTH SEFTON | CROSBY & MAGHULL | N84621 | THORNTON - PC24 | | | | | |
| SOUTH SEFTON | CROSBY & MAGHULL | N84627 | CROSSWAYS - PC24 | | | | | |
| SOUTH SEFTON | CROSBY & MAGHULL | N84025 | WESTWAY | | | | | |
| SOUTH SEFTON | CROSBY & MAGHULL | Y00446 | MAGHULL - PC24 | | | | | |
| CROSBY & MAGHULL TOTAL | | | | | | | | |
| SOUTH SEFTON | SEAFORTH & LITHERLAND | N84004 | GLOVERS LANE | | | | | |
| SOUTH SEFTON | SEAFORTH & LITHERLAND | N84023 | BRIDGE ROAD | | | | | |
| SOUTH SEFTON | SEAFORTH & LITHERLAND | N84027 | ORRELL PARK | | | | | |
| SOUTH SEFTON | SEAFORTH & LITHERLAND | N84029 | FORD PARK | | | | | |
| SOUTH SEFTON | SEAFORTH & LITHERLAND | N84035 | 15 SEFTON ROAD | | | | | |
| SOUTH SEFTON | SEAFORTH & LITHERLAND | N84043 | SEAFORTH VILLAGE - PC24 | | | | | |
| SOUTH SEFTON | SEAFORTH & LITHERLAND | N84605 | LITHERLAND - PC24 | | | | | |
| SOUTH SEFTON | SEAFORTH & LITHERLAND | N84615 | RAWSON ROAD | | | | | |
| SOUTH SEFTON | SEAFORTH & LITHERLAND | N84630 | NETHERTON - PC24 | | | | | |
| SEAFORTH & LITHERLAND TOTAL | | | | | | | | |
| SOUTH SEFTON | N/A | N84002 | AINTREE ROAD | | | | | |
| SOUTH SEFTON | N/A | N84003 | HIGH PASTURES | | | | | |
| SOUTH SEFTON | N/A | N84010 | MAGHULL FAMILY | | | | | |
| SOUTH SEFTON | N/A | N84624 | MAGHULL HEALTH | | | | | |
| N/A TOTAL | | | | | | | | |
| SOUTH SEFTON TOTAL | | | | | | | | |
| SOUTH SEFTON AVERAGE | | | | | | | | |

| INFO | | | | OVERVIEW | | | | |
|---|---|---|---|---|---|---|---|---|
| CCG | PCN | PRACTICE N CODE | PRACTICE NAME | LIST SIZE | UNDER 18 POPULAITON | 18-65 POPULATION | 65+ POPULATION | IMD SCORE |
| SOUTHPORT & FORMBY | AINSDALE & BIRKDALE | N84012 | AINSDALE MEDICAL | | | | | |
| SOUTHPORT & FORMBY | AINSDALE & BIRKDALE | N84014 | AINSDALE VILLAGE | | | | | |
| SOUTHPORT & FORMBY | AINSDALE & BIRKDALE | N84024 | THE GRANGE | | | | | |
| SOUTHPORT & FORMBY | AINSDALE & BIRKDALE | N84037 | LINCOLN HOUSE | | | | | |
| SOUTHPORT & FORMBY | AINSDALE & BIRKDALE | N84625 | THE FAMILY SURGERY | | | | | |
| AINSDALE & BIRKDALE TOTAL | | | | | | | | |
| SOUTHPORT & FORMBY | CENTRAL | N84005 | CUMBERLAND HOUSE | | | | | |
| SOUTHPORT & FORMBY | CENTRAL | N84013 | CHRISTIANA HARTLEY | | | | | |
| SOUTHPORT & FORMBY | CENTRAL | N84021 | ST MARKS | | | | | |
| SOUTHPORT & FORMBY | CENTRAL | N84617 | KEW | | | | | |
| SOUTHPORT & FORMBY | CENTRAL | Y02610 | TRINITY | | | | | |
| CENTRAL TOTAL | | | | | | | | |
| SOUTHPORT & FORMBY | FORMBY | N84006 | CHAPEL LANE | | | | | |
| SOUTHPORT & FORMBY | FORMBY | N84618 | THE HOLLIES | | | | | |
| SOUTH SEFTON | FORMBY | N84626 | HIGHTOWN | | | | | |
| FORMBY TOTAL | | | | | | | | |
| SOUTHPORT & FORMBY | NORTH | N84008 | NORWOOD | | | | | |
| SOUTHPORT & FORMBY | NORTH | N84017 | CHURCHTOWN | | | | | |
| SOUTHPORT & FORMBY | NORTH | N84611 | ROE LANE | | | | | |
| SOUTHPORT & FORMBY | NORTH | N84613 | THE CORNER | | | | | |
| SOUTHPORT & FORMBY | NORTH | N84614 | THE MARSHSIDE | | | | | |
| NORTH TOTAL | | | | | | | | |
| SOUTHPORT & FORMBY | N/A | N84018 | FORMBY VILLAGE | | | | | |
| SOUTHPORT & FORMBY | N/A | N84036 | FRESHFIELD | | | | | |
| N/A TOTAL | | | | | | | | |
| SOUTHPORT & FORMBY TOTAL | | | | | | | | |
| SOUTHPORT & FORMBY AVERAGE | | | | | | | | |
| ENGLAND AVERAGE | | | | | | | | |

**Due to the size of the spreadsheet we have simply listed the headings that would be included in each section**

**Workforce**
- GP head count
- GP per 1,000 patients
- GP full time equivalents
- GP Full time equivalents per 1,000 patients
- Nurse head count
- Nurse per 1,000 patients
- Nurse full time equivalents
- Nurse full time equivalents per 1,000 patients

**Quality**
- CQC rating
- Friends and Family % of patients who have recommended the service
- % of patients who have reported a good experience when making appointments
- QOF score

**Cancer screening**
- % of patients who have been screened for Cervical Cancer
- % of patients who have been screened for Breast Cancer
- % of patients who have been screened for Bowel Cancer

**Influenza Vaccinations**
- % of 0-5 year olds who have received the vaccination
- % of 5-65 year olds who have received the vaccination
- % of 65+ year olds who have received the vaccination

**A&E Admission rates per %**

**Disease Prevalence**
- Atrial Fibrillation
- Coronary Heart Disease
- Heart Failure
- Hypertension
- Stroke/TIA
- Diabetes
- Asthma
- COPD
- Dementia
- Depression
- Epilepsy
- Learning Disabilities

## 5. Recommendations

The Primary Care Commissioning Committee is asked to review the draft metrics and approve / give recommendations to the quality indicators used in the Primary Care Quality Dashboard.

**NHS**
**Southport and Formby**
**Clinical Commissioning Group**

## Primary Care Commissioning Committee in Common 19th December 2019

| | |
|---|---|
| **Agenda Item:** PCCCiC19/119 | **Author of the Paper:** |
| **Report date:** 19th December 2019 | Name: Richard Hampson<br>Job Title: Primary Care Contracts Manager<br>richard.hampson@southseftonccg.nhs.uk<br>Tel: 0151 296 7116 |

**Title:** Performance Out of Hours, 7 Day Access and Contractual Compliance DES

**Summary/Key Issues:** To review current utilisation of Primary Care Services

| **Recommendation** | | |
|---|---|---|
| The Primary Care Commissioning Committee is asked to note the content of the report. | Note | x |
| | Approve | |
| | Ratify | |

| **Links to Corporate Objectives** *(x those that apply)* | |
|---|---|
| x | To focus on the identification of QIPP (Quality, Improvement, Productivity & Prevention) schemes and the implementation and delivery of these to achieve the CCG QIPP target and to support delivery of financial recovery. |
| x | To progress Shaping Sefton as the strategic plan for the CCG, in line with the NHSE planning requirements set out in the "Five Year Forward View", underpinned by transformation through the agreed strategic blueprints and programmes and as part of the NHS Cheshire and Merseyside Healthcare Partnership. |
| x | To ensure that the CCG maintains and manages performance & quality across the mandated constitutional measures. |
| x | To support Primary Care Development through the development of an enhanced model of care and supporting estates strategy, underpinned by a complementary primary care quality contract. |
| x | To advance integration of in-hospital and community services in support of the CCG locality model of care. |
| x | To advance the integration of Health and Social Care through collaborative working with Sefton Metropolitan Borough Council, supported by the Health and Wellbeing Board. |

| Process | Yes | No | N/A | Comments/Detail *(x those that apply)* |
|---|---|---|---|---|
| Patient and Public Engagement | | x | | |
| Clinical Engagement | x | | | |
| Equality Impact Assessment | | x | | |
| Legal Advice Sought | | x | | |
| Resource Implications Considered | x | | | |
| Locality Engagement | x | | | |
| Presented to other Committees | | x | | |

| Links to National Outcomes Framework *(x those that apply)* | |
|---|---|
| x | Preventing people from dying prematurely |
| x | Enhancing quality of life for people with long-term conditions |
| x | Helping people to recover from episodes of ill health or following injury |
| x | Ensuring that people have a positive experience of care |
| x | Treating and caring for people in a safe environment and protecting them from avoidable harm |

# Report to the Primary Care Commissioning Committee in Common December 2019

| 1. | Introduction and  Background |
|---|---|

The purpose of this report is to highlight practice utilisation for Extended Access and Out of Hours. It will also highlight Direct Enhanced Service Sign Up and report on any breach notices that may have been issues by the CCG.

| 2. | The Service |
|---|---|

Extended Access / Out of Hours / Direct Enhanced Services / Breach Notices

| 3. | Utilisation |
|---|---|

N/A

| 4. | Issues/Mitigations |
|---|---|

N/A

| 5. | Recommendations |
|---|---|

For the committee to note the current utilisation of various services within Primary Care

**Name: Richard Hampson**
**Job Title: Primary Care Contracts Manager**
**December 2019**

**1) Extended Access Utilisation**

| Southport & Formby | Appointments Available | Booked | DNA | Utilisation |
|---|---|---|---|---|
| Oct-18 | 702 | 404 / 57.55% | 34 / 8.4% | 52.71% |
| Nov-18 | 861 | 528 / 61.32% | 48 / 9.1% | 55.75% |
| Dec-18 | 989 | 590 / 59.66% | 52 / 8.8% | 54.40% |
| Jan-19 | 1067 | 640 / 59.98% | 57 / 8.9% | 54.64% |
| Feb-19 | 969 | 652 / 67.29% | 65 / 10.0% | 60.58% |
| Mar-19 | 1019 | 691 / 67.81% | 51 / 7.4% | 62.81% |
| Apr-19 | 985 | 639 / 64.87% | 73 / 11.4% | 57.46% |
| May-19 | 1000 | 722 / 72.20% | 72 / 10.0% | 65.00% |
| Jun-19 | 999 | 687 / 68.77% | 68 / 9.9% | 61.96% |
| Jul-19 | 1115 | 652 / 58.48% | 64 / 9.8% | 52.74% |
| Aug-19 | 1161 | 632 / 54.44% | 71 / 11.2% | 48.32% |
| Sep-19 | 1117 | 695 / 62.22% | 62 / 8.9% | 56.67% |

| Breakdown of Appointments | Month | GP | Advanced Nurse Practitioner | Practice Nurse | Health Care Assistant | Physio |
|---|---|---|---|---|---|---|
| | Apr-19 | 247 / 38.7% | 220 / 34.4% | 60 / 9.4% | 31 / 4.9% | 81 / 12.7% |
| | May-19 | 256 / 35.5% | 244 / 33.8% | 57 / 7.9% | 52 / 7.2% | 113 / 15.7% |
| | Jun-19 | 261 / 38.0% | 215 / 31.3% | 80 / 11.6% | 41 / 6.0% | 90 / 13.1% |
| | Jul-19 | 239 / 36.7% | 219 / 33.6% | 54 / 8.3% | 33 / 5.1% | 107 / 16.4% |
| | Aug-19 | 261 / 41.3% | 215 / 34.0% | 68 / 10.8% | 33 / 5.2% | 97 / 15.3% |
| | Sep-19 | 237 / 34.1% | 237 / 34.1% | 71 / 10.2% | 55 / 7.9% | 95 / 13.7% |

| | Locality | Contacts per 1,000 patient population | |
|---|---|---|---|
| 25576 | Formby | 9 | 221 |
| 37740 | Central Southpor | 9 | 340 |
| 30461 | North Southport | 15 | 463 |
| 31609 | Ainsdale & Birkda | 18 | 568 |

Utilisation for the 7 days access has, in general, remained fairly static at an average of 56.92% for the year. The lowest recorded utilisation for Q1 occurs in October 2018 at 52.71%. This is due to the service first starting. The Service reviewed and changed its model in the second quarter. The changes were in relation to skill mix and appointment capacity. The service has reduced the number of HCA appointments, as these appointments were underutilised, and these appointments have now been converted to ANP slots. The overall number of appointments available in the Service has also increased. Booked appointments in this period have not increased; therefore the utilisation % has dropped.

Utilisation between practices within Southport and Formby is variable. Practices are being supported to increase utilisation through the digital champion programme. The Service is promoting 7 day access with patient groups and through engagement events for example 'The Big Chat', the service manager is also due to visit GP practices. Promotion of 7 day access is on practice envisage screens and practice websites.

Ainsdale and Birkdale locality have the highest utilisation rate across the 4 localities.

**2) Direct Enhanced Services Utilisation**



Southport & Formby Enhanced Services Provision
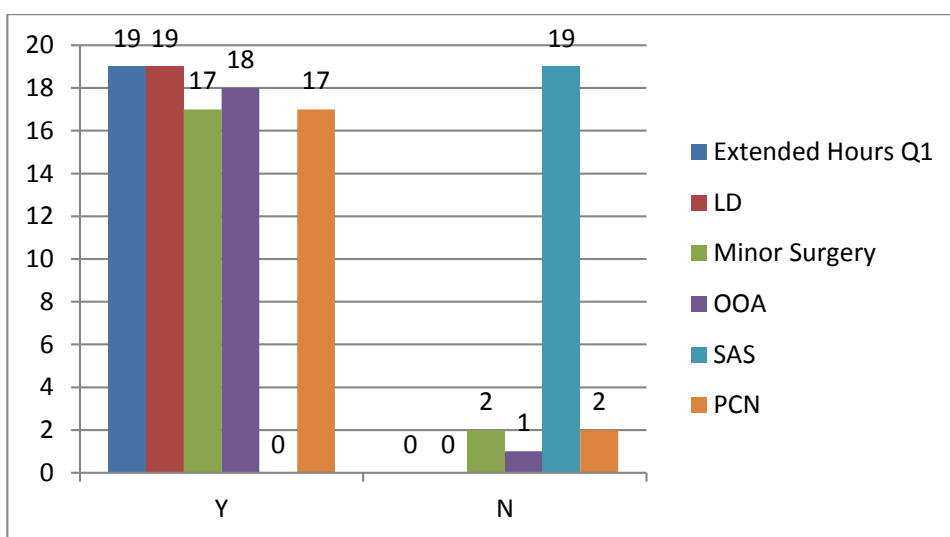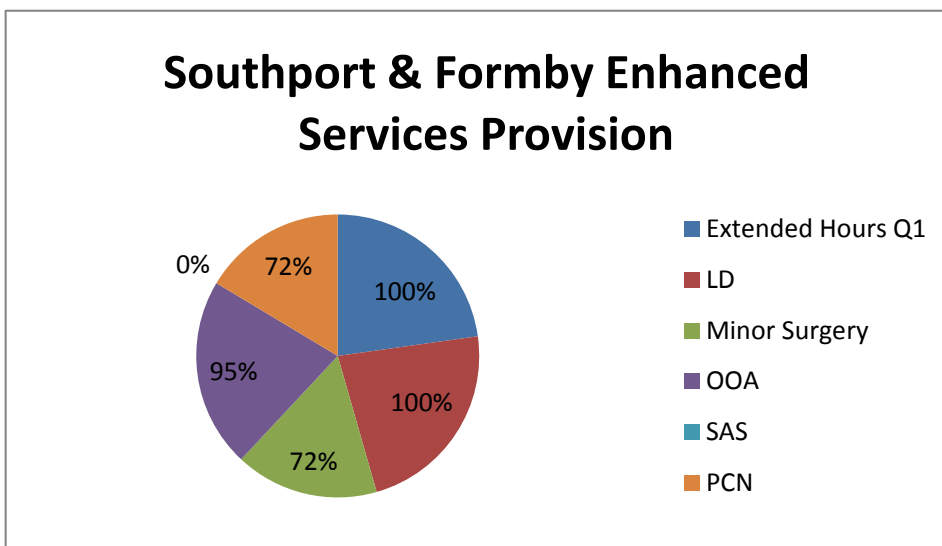


Sign up for practices in the Southport and Formby CCG shows a 100% take up of offering LD Health checks which is in line with the current LQC specification. 72% of practices are current signed up to a Primary Care Network with the PCN's serving the patient population of the existing non-signed up practices. Nearly all of practices are sign up to minor surgery with a sign up rate of 72%. Practices in Southport and Formby are delivering their own extended hours and there are no practices currently offering the Special Allocations Scheme. This scheme is currently covered by a practice in South Sefton CCG.

There has been no change to service provision and no opt-out currently for 2019-2020.

**3) Out of Hours Utilisation – Displayed by number of contacts**

| Southport and Formby | TOTAL |
|---|---|
| Oct-18 | 806 |
| Nov-18 | 800 |
| Dec-18 | 1,129 |
| Jan-19 | 998 |
| Feb-19 | 928 |
| Mar-19 | 1,007 |
| Apr-19 | 1,023 |
| May-19 | 1,124 |
| Jun-19 | 992 |
| Jul-19 | 827 |
| Aug-19 | 1,075 |
| Sep-19 | 884 |
| Oct-19 | |
| Nov-19 | |
| Dec-19 | |
| Jan-20 | |
| Feb-20 | |
| Mar-20 | |
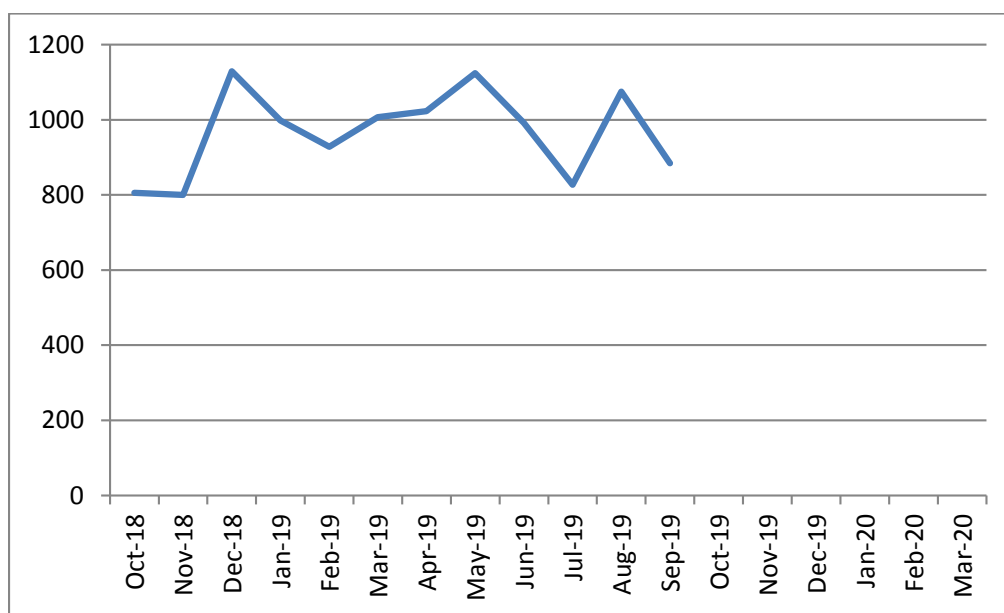
The utilisation rate for OOH for Southport and Formby CCG has remained fairly consistent over the last 12 months. There have been peaks in December 2018 (1129) and May 2018 (1124). The pattern of utilisations tends to follow the winter season trend, where activity increases during the winter season and subsequently reduces over the summer months.

**4) Breach Notices**

Contract monitoring is currently happening over a rolling 12 month period. There are currently no practices in contractual breach and no breach notices have been issued by the CCG.

## Primary Care Commissioning Committee in Common
## 19th December 2019

| | |
|---|---|
| **Agenda Item:** PCCCiC19/119 | **Author of the Paper:** |
| **Report date:** 19th December 2019 | Name: Richard Hampson<br>Job Title: Primary Care Contracts Manager<br>richard.hampson@southseftonccg.nhs.uk<br>Tel: 0151 296 7116 |

**Title:** Performance Out of Hours, 7 Day Access and Contractual Compliance

**Summary/Key Issues:** To review current utilisation of Primary Care Services

| **Recommendation** | Note | x |
|---|---|---|
| The Primary Care Commissioning Committee is asked to note the content of the report. | Approve | |
| | Ratify | |

| **Links to Corporate Objectives** *(x those that apply)* | |
|---|---|
| x | To focus on the identification of QIPP (Quality, Improvement, Productivity & Prevention) schemes and the implementation and delivery of these to achieve the CCG QIPP target and to support delivery of financial recovery. |
| x | To progress Shaping Sefton as the strategic plan for the CCG, in line with the NHSE planning requirements set out in the "Five Year Forward View", underpinned by transformation through the agreed strategic blueprints and programmes and as part of the NHS Cheshire and Merseyside Healthcare Partnership. |
| x | To ensure that the CCG maintains and manages performance & quality across the mandated constitutional measures. |
| x | To support Primary Care Development through the development of an enhanced model of care and supporting estates strategy, underpinned by a complementary primary care quality contract. |
| x | To advance integration of in-hospital and community services in support of the CCG locality model of care. |
| x | To advance the integration of Health and Social Care through collaborative working with Sefton Metropolitan Borough Council, supported by the Health and Wellbeing Board. |

| Process | Yes | No | N/A | Comments/Detail *(x those that apply)* |
|---|---|---|---|---|
| Patient and Public Engagement | | x | | |
| Clinical Engagement | x | | | |
| Equality Impact Assessment | | x | | |
| Legal Advice Sought | | x | | |
| Resource Implications Considered | x | | | |
| Locality Engagement | x | | | |
| Presented to other Committees | | x | | |

| Links to National Outcomes Framework *(x those that apply)* | |
|---|---|
| x | Preventing people from dying prematurely |
| x | Enhancing quality of life for people with long-term conditions |
| x | Helping people to recover from episodes of ill health or following injury |
| x | Ensuring that people have a positive experience of care |
| x | Treating and caring for people in a safe environment and protecting them from avoidable harm |

**Report to the Primary Care
Commissioning Committee in Common
December 2019**

### 1.    Introduction and  Background

The purpose of this report is to highlight practice utilisation for Extended Access and Out of Hours. It will also highlight Direct Enhanced Service Sign Up and report on any breach notices that may have been issues by the CCG.

### 2.    The Service

Extended Access / Out of Hours / Direct Enhanced Services / Breach Notices

### 3.    Utilisation

N/A

### 4.    Issues/Mitigations

N/A

### 5.    Recommendations

For the committee to note the current utilisation of various services within Primary Care

**Name: Richard Hampson
Job Title: Primary Care Contracts Manager
December 2019**

1) **Extended Access Utilisation**

| South Sefton | Appointments Available | Booked | DNA | Utilisation |
|---|---|---|---|---|
| Oct-18 | 1209 | 670 | 107 | 46.57% |
| | | 55.4% | 16.0% | |
| Nov-18 | 1403 | 1006 | 134 | 62.15% |
| | | 71.7% | 13.3% | |
| Dec-18 | 1442 | 955 | 123 | 57.70% |
| | | 66.2% | 12.9% | |
| Jan-19 | 1456 | 1135 | 107 | 70.60% |
| | | 78.0% | 9.4% | |
| Feb-19 | 1384 | 1214 | 169 | 75.51% |
| | | 87.7% | 13.9% | |
| Mar-19 | 1511 | 1260 | 148 | 73.59% |
| | | 83.4% | 11.7% | |
| Apr-19 | 1438 | 1040 | 111 | 64.60% |
| | | 72.3% | 10.7% | |
| May-19 | 1459 | 1172 | 111 | 72.72% |
| | | 80.3% | 9.5% | |
| Jun-19 | 1377 | 1040 | 105 | 67.90% |
| | | 75.5% | 10.1% | |
| Jul-19 | 1451 | 1141 | 107 | 71.26% |
| | | 78.6% | 9.4% | |
| Aug-19 | 1475 | 1225 | 115 | 75.25% |
| | | 83.1% | 9.4% | |
| Sep-19 | 1445 | 1215 | 77 | 78.75% |
| | | 84.1% | 6.3% | |

**Breakdown of Appointments**

| Month | GP | Advanced Nurse Practitioner | Practice Nurse |
|---|---|---|---|
| Apr-19 | 337 | 552 | 151 |
| | 32.40% | 53.08% | 14.52% |
| May-19 | 354 | 661 | 157 |
| | 30.20% | 56.40% | 13.40% |
| Jun-19 | 357 | 544 | 139 |
| | 34.33% | 52.31% | 13.37% |
| Jul-19 | 356 | 644 | 141 |
| | 31.20% | 56.44% | 12.36% |
| Aug-19 | 373 | 652 | 200 |
| | 30.45% | 53.22% | 16.33% |
| Sep-19 | 379 | 626 | 210 |
| | 31.19% | 51.52% | 17.28% |

| | Locality | Contacts per 1,000 patient population | |
|---|---|---|---|
| 47716 | Crosby | 17 | 811 |
| 40205 | Bootle | 24 | 957 |
| 27769 | Maghull | 16 | 431 |
| 40515 | Seaforth & Litherlan | 26 | 1053 |

Utilisation for the 7 day extended access scheme has overall increased over the last 12 months. During October 2018 the services only had a utilisation rate of 46.57% compared with September 2019 – 78.75%.

There is a clear decrease in DNA's for patients in the South Sefton CCG. The DNA's have consistently dropped month on month with the highest DNA count being recorded in October 2018 at a rate of 16.0%. The lowest DNA count recorded is currently September 2019 with a count of 6.3%.

The reduction in DNA's on a month by month basis is having a positive outcome on overall utilisations rates for the CCG.

Seaforth and Litherland locality currently have the highest utilisation across the 4 localities.

**2)  Direct Enhanced Services Utilisation**
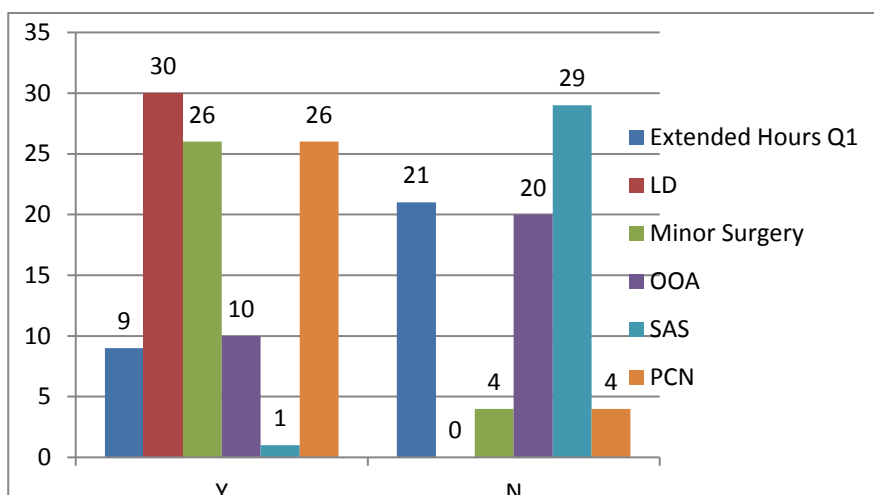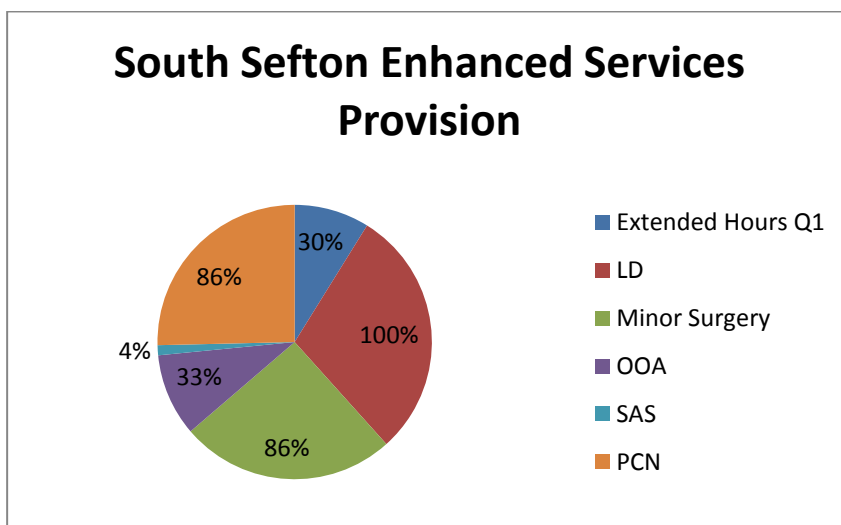




Sign up for practices in the South Sefton shows 100% take up of offering LD Health checks which is in line with the current LQC specification. 86% of practices are current signed up to a Primary Care Network with the PCN's serving the patient population of the existing non-signed up practices. Nearly all of practices are signed up to deliver minor surgery with a sign up rate of 86%. Currently one practice is offering the Special Allocation Scheme for both CCG's.

There has been no change to service provision and no opt-outs currently for 2019-2020.

**3) Out of Hours Utilisation – Displayed by number of contacts**

| South Sefton | TOTAL |
|---|---|
| Oct-18 | 860 |
| Nov-18 | 827 |
| Dec-18 | 1,164 |
| Jan-19 | 1,006 |
| Feb-19 | 976 |
| Mar-19 | 1,110 |
| Apr-19 | 1,074 |
| May-19 | 1,190 |
| Jun-19 | 1,066 |
| Jul-19 | 923 |
| Aug-19 | 1,077 |
| Sep-19 | 961 |
| Oct-19 | |
| Nov-19 | |
| Dec-19 | |
| Jan-20 | |
| Feb-20 | |
| Mar-20 | |
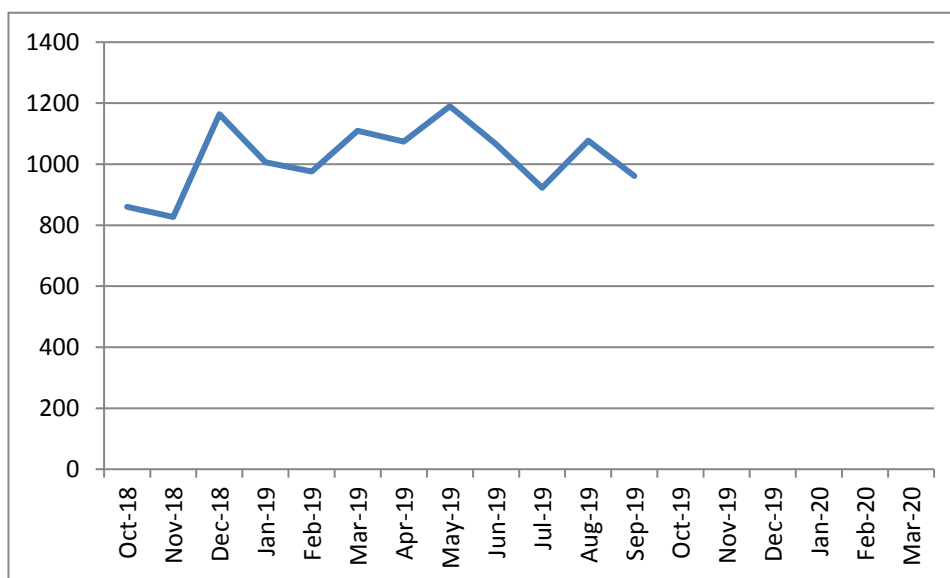


The utilisation rate for OOH for Sefton CCG has remained fairly consistent over the last 12 months. There have been peaks in December 2018 (1164) and May 2018 (1190). The pattern of utilisation tends to follow the winter season trend, where activity increases during the winter season and subsequently reduces over the summer months.

**4) Breach Notices**

Contract monitoring is currently happening over a rolling 12 month period. There are currently no practices in contractual breach and no breach notices have been issued by the CCG.

# Key Issues Report to Governing Body

**Southport and Formby Clinical Commissioning Group** — NHS

| | |
|---|---|
| **Southport & Formby Primary Care Commissioning Committee Part 1, 17th October 2019** | **Chair: Gill Brown** |

| Key Issue | Risk Identified | Mitigating Actions |
|---|---|---|
| Formby PCN were awaiting clarification from NHSE about their ability to continue as a PCN after a practice declined to sign up to the Network Contract DES. | The registered population of the non-participatory practice are require coverage from a PCN to ensure they receive all available services within the DES. | Formby PCN are happy to continue and provide coverage to all Formby Practices. NHSE confirmed they have no objections to this arrangement. |

**Information Points for Southport and Formby CCG Governing Body (for noting)**

The committee received a demonstration of e-consult.

The committee reviewed a paper outlining he 10 Point Plan for Nursing.

The committee noted the supply issues with flu vaccines for the under 65's.

# Key Issues Report to Governing Body

**NHS South Sefton Clinical Commissioning Group**

| South Sefton Primary Care Commissioning Committee Part 1, 17th October 2019 | Chair: Gill Brown |
|---|---|

| Key Issue | Risk Identified | Mitigating Actions |
|---|---|---|
|  |  |  |

**Information Points for South Sefton CCG Governing Body (for noting)**

The committee received a demonstration of e-consult.

The committee reviewed a paper outlining he 10 Point Plan for Nursing.

The committee noted the supply issue with flu vaccinations for the under 65's.